



**UNIVERSITY OF VOCATIONAL TECHNOLOGY  
INTERNATIONAL RESEARCH SYMPOSIUM -2024 (IRS2024-UoVT)**

## **Guidelines for Preparation of full papers**

We are pleased to invite you to submit full papers based on original research for consideration at the International Research Symposium 2024 , University of Vocational Technology (IRS 2024-UoVT).

### **Conference Paper/ Abstract Preparation**

- All papers/abstracts should be written in English.
- Maximum length of a paper is limited to 6 printed A4 pages in the given format.
- A template MS Word file can be retrieved from the website.
- All papers should use the given referencing style in the paper format template.
- The review process is Double-blind. Follow the following instructions in your **FIRST** submission.
  - Do NOT include any authors' information such as name, affiliations, e-mail, etc. in the initial manuscript.
  - Do NOT include any grant information or personal acknowledgements in the initial manuscript.
  - All references including authors' previous work should be referred to as 3rd-persons' works.
- Details of authors should be included separately in the Authors section of the CMT submission page.
- Please note that the papers/ abstracts sent via email **will not** be considered for the review process.
- In addition, submit the Author Declaration Form along with the first submission of the full paper.
- Research work presented or published elsewhere will not be considered.

- Please note research papers that are not prepared according to the guidelines provided, or are submitted after the deadline, will not be considered for review.
- Key Documents of Interest: Abstract/ Full Research paper, Author Declaration Form
- All accepted and presented full papers will be published in a conference proceedings book with an ISSN number and made available for online access.
- The selected, leading papers of the IRS 2024- UOVT conference will be published by Springer Nature as an e-proceeding

## **Conference Paper Submission**

- All paper submissions are through the online Microsoft Conference Management Toolkit (CMT) system.
- Please note that 1st time users need to create a new CMT account. Please use your institutional e-mail address while registering. Authors are strongly encouraged to use the same institutional email in author information of the final Camera ready paper.
- While submitting a paper, select the most appropriate Track for your paper. The conference has five tracks.
- Manuscript submission should be in Adobe Portable Document Format (PDF) only. Once accepted, all Camera Ready papers should be in the required format.
- Manuscripts that do not conform to the above formatting guidelines will not be considered.
- Authors are requested to carefully review their manuscripts for language and formatting.
- All submitted manuscripts will undergo a plagiarism check using the Turnitin tool with the acceptable similarity score set at 20%.
- Please contact the conference organizers if you have any questions regarding your submission or experience any issues while submitting your manuscript.