

Vision

***To be the leading University
Providing Technical and Vocational Education
For all with aspiration to achieve professional excellence.***

Mission

***To provide services in human resources, curriculum, learning
resources development, research and consultancy.
Achieve professional excellence with ethical rectitude and
liaise with global Technical and Vocational Education sector,
Academic community and Industry.***

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1.0 Message of the Vice Chancellor

The University of Vocational Technology provides the qualification upgrading pathways to degree level for those progressing from Technical and Vocational Education as its main mandate. The total student admission in 2016 increased to 592 students when compare with 560 students in the previous year.

The framework established by the University grants commission for Institutional Review and Program Review was used as the benchmark for quality Assurance work of the University. Setting up of Industry liaison committees for clusters of degree programs and use of comments made by industry representatives for curriculum reforms was one of the main outputs, Peer Assessment of lecturers, student feedbacks, Internal Academic Audits and establishment of a document control system were activities performed in year 2016 towards improvement of course delivery and overall quality improvement of graduates.

The Convocation of the University of Vocational Technology was held in January, 2017 at the BMICH and a total of 92 were contrived Bachelor Degrees. Several Academic staff members commenced their postgraduate studies by registering in Sri Lankan and Overseas Universities during the year 2016. The Skills Sector Development Program established in the Ministry of Skills Development and Vocational Training financially supported the staff members who sought their assistance for these postgraduate studies. Further, academic and administrative staff attended workshops, seminars and conferences in Sri Lanka and overseas during the year. Non -academic staff of the university were provided with short term training aimed at productivity improvement and leadership development.

Students of the University, while pursuing their studies, took part in several exhibitions and competitions. Students also organized several cultural and religious activities to display their talents and to promote harmony within the University community.

The University assisted the work of Skills Sector Development Program by conducting national Diploma in Technical Teacher Education, Certificate course in Training Centre Management, Industrial Training Management and Assessor Training. The University also developed or revised several course curriculum at Certificate and Diploma levels for use in the Technical and Vocational Education and Training sector.

The University College established in 2015 in Batangala operated in 2016 offering Diploma programs leading to NVQ 5&6 qualifications. The University provided academic staff training and administrative and financial support for the operation of colleges.

The progress made by the university in 2016 is attributed to the directions of the Board of Governors, Academic council and the Faculty Board and the untiring work of all academic and non-academic staff if the University and the support of students. I wish to thank all of them for their commendable work and wish that the trends setup will continue in the future years.

Dr, T.A. Piyasiri

Vice Chancellor

2.0 Board of Governors of the University -2016

Dr. T. A. Piyasiri, Vice Chancellor, University of Vocational Technology (Chairman)	N.G. Hatch P.C. No:4/10F, Thalakotuwa Watta Colombo 05
Mr. P.Ranepura Secretary , Ministry of Skills Development and Vocational Training “Nipunatha Piyasa”,354/2, Narahenpita	Mr. A.U.C. Athukorala Chairman, National Apprentice & Industrial Training Authority
Mr.D.C.Dissanayake, Secretary, Ministry of Higher Education, 18 Ward Place, Colombo 07	Eng.Tilak De Silva Institution of Engineers, Sri Lanka
Mr. A.M.P.M.B. Atapattu., Director General ,Department of Development Finance Ministry of Finance, The Secretariat, Colombo 1	Mr. Uthpala Herath, Ceylon Biscuit Ltd., High Level Road, Pannipitiya
Mr. J.A. Ranjith, Director General Department of Technical Education & Training Olcott Mawatha, Colombo 10	Eng. Jayantha Kumara Lankatilaka, Institution of Incorporated Engineers, Sri Lanka (IESL)
Mr. G. Hettiarachchi Chairman Vocational Training Authority of Sri Lanka	Mr. L. W. S. Kularathne, Dean/Faculty of Training Technology University of Vocational Technology
Mr. J.Y. Peiris, Chairman National Apprentice & Industrial Training Authority	Mr. D. D. D. Suraweera Dean Faculty of Industrial & Vocational Technology University of Vocational Technology
Mr.Dayaratne D. Gamage 6/12, Meliban Arama Mawatha Beddagana,Kotte	Mr. S.A. Liyanage Director-Admission, Accreditation & Quality Assurance/Academic Council nominee University of Vocational Technology
Mr.D. Gunaratne F/16, Elvitigala Flats Narahenpita Colombo 08	Mr. S P A R S Jayathilake HOD Dept. of Electrical & Electronic Technology, Academic Council nominee University of Vocational Technology
Mr. R. Francisco, No.55/12, De Mazenod College Rd Kadana	Ms. Nilmini Diyabedanage Director General University of Vocational Technology
Mrs. Aruni Priya Aluthge Invited Member, Director Finance University of Vocational Technology	

3.0 Members of Academic Council

Dr. T.A. Piyasiri	- Vice Chancellor, University of Vocational Technology (Chairman)
Mrs. N. Diyabedanage	- Director General, University of Vocational Technology
Dr. D.D.D. Suraweera	- Dean, Faculty of Industrial & Vocational Technology, UNIVOTEC
Mr. L.W.S. Kularatne	- Dean, Faculty of Training Technology, UNIVOTEC
Eng. D.S. Hettiarachchi	- Director, Media & Information Services, UNIVOTEC
Mr. S.A. Liyanage	- Director, Admission Accreditation & Quality Assurance, UNIVOTEC
Prof. (Mrs.) G.I.C. Gunawardena	- Outside Faculty Nominee (Up to May 2016) - Emeritus Professor in Education OUSL
Eng.P.D. Sarath Chandra	- Outside Faculty Nominee (Up to June 2016) – Former senior Lecturer Mechanical Eng.)/HOD (Agricultural & Plantation Engineering) – OUSL
Eng. (Mrs.) W.C.C. Sumathirathne	- Head, Department of Building Services Technology / FIVT
Eng. (Mrs.) J.K. Kanthi	- Head, Department of Construction Technology / FIVT
Mr. S.P.A.R.S. Jayathilaka	- Head, Department of Electrical & Electronics Technology / FIVT
Mrs. T.K. Malwatta	- Head, Department of ICT / FTT
Mr. Senesh Dissanaikie Bandara	- Head, Department of Film & Television Technology / FIVT
Mrs. Thenabadu	- Head, Department of Agricultural & Food Technology / FIVT
Mrs. Pushpa Rajapaksha	- Head, Department of Management Studies / FTT
Eng. (Mrs.) Gayanthi Alahapperuma	- Head, Department of Manufacturing Technology /FIVT
Mr. S.A.N. Dhanushka	- Head, Department of Education & Training / FTT
Miss. Buddhima Karunaratne	- Head, Department of Language Studies / FTT
Prof. (Mrs.) Shironica P. Karunanayake	- Professor in Educational Technology, Department of Education & Training / FTT
Miss. Padmashanthi Y. Gamage	- Senior Lecturer, Department of Education & Training / FTT

In Attendance

Mr. M.G. Dharmasiri	- Head, Examination & Evaluation Centre
Mrs. W.P.G.C. Pramila	- Assistant Registrar / Faculties (Secretary to the Academic Council)
Ms. S.R.M.P. Seneviratne	- Lecturer (Probationary), Coordinator, B.Tech. in Quantity Surveying, FIVT

4.0 Introduction

4.1 Establishment of the University of Vocational Technology

The University of Vocational Technology was established fulfilling a long waited need of the contemporary society for having a University distinct from other existing universities in Sri Lanka where potential students can be enrolled outside the G.C.E Advanced Level route.

At present, the University of Vocational Technology enrolls students with NVQ level 5 or relevant equivalent qualifications. Persons having those qualifications are different from G.C.E Advanced Level qualified students as they have gone through a diploma level technology programme with substantial industry exposure. Thus, within the undergraduate programmes, students are given higher theoretical knowledge in their specialization and exposed to obtain practical experience with new technological equipment in laboratories. They also achieve an industrial training of six months as undergraduate trainees during the fifth semester of the programme. Having technologically enriched through these activities, students will complete a student project during the final semester which would be product oriented and mostly based on industry requirement.

National Vocational Qualification (NVQ) frame work has come into operation before instituting the University of Vocational Technology, introducing NVQ level 1 to 4 (Certificate level) and 5 to 6 (Diploma level). With the establishment of this University, it completes the pathway up to NVQ level 7 which is the degree level. Hence, prospective diploma holders coming through pathways of either NVQ or non NVQ are now having the opportunity to be graduated in technology streams at the University of Vocational Technology.

4.2 The Objects of the University

- a) Assist in the progressive development of students in technical and vocational education and training system, based on their aptitudes and abilities to acquire a University education;
- b) Provide pedagogical training for those undergoing training while serving in the technical and vocational education sector and industry;
- c) Assist in the development of course curricula for technical and vocational education and training;
- d) Provide course of study for middle level technical personal having qualifications as acceptable for admission of the University;
- e) Provide courses of study for those with National Vocational Qualification to upgrade their competency and acquire academic qualifications;
- f) Provide extension courses on continuous professional development; and
- g) Provide extension service to the public including institutions, in the construction, manufacturing, and service sectors.

4.3 Organizational Structure and courses of study of the University

The Internal structure of the University of Vocational Technology has been formulated to meet demands of the stakeholders of the field such as the industry and also to satisfy the requirements of general community who seeks further and professional development in their careers. Accordingly, in addition to the administration and finance divisions, two faculties and a centre for continuing professional development were established.

4.4 Faculty of Industrial and Vocational Technology

This faculty of the University was established with the intention of opening pathways for middle level technically trained individuals saving in the industry to develop their knowledge skills and attitudes for their career advancement. There had been little or no opportunity in the country for those technically trained persons to obtain degrees and higher level qualifications in their respective fields. Degree programs that are offered by the faculty of Industrial and Vocational Technology would fill this gap and create more openings in not only conventional technology areas like civil, mechanical and electrical but also more integrated areas like building services, mechatronics and food process technology.

Faculty of Industrial and Vocational Technology offers 7 degree programmes leading to Bachelor of Technology (B Tech) in disciplines of Mechatronics Technology, Manufacturing Technology, Building Services Technology, Food Processing Technology and Film and Television Production Technology, Quantity Surveying and Construction Technology. Initiative actions had been taken to introduce new degree program of Hotel Management in year 2017.

4.5 Faculty of Training Technology

Faculty of Training Technology has been established to create opportunities for higher studies in the fields of teacher Education, Information and Communication Technology and Management. All degree courses conducted by the faculty are designed with the intention of opening pathways for middle level technicians and trainers in order to develop their knowledge, skills and attitudes to a higher level. At present the faculty conducts five degree programmes for diploma holders, TVET trainers and school Teachers qualified in relevant fields.

The Faculty offers 2 degree programmes leading to Bachelor of Education and 4 degree programmes leading to Bachelor of Technology. Bachelor of Education in Technology (B Ed Tech) focuses on imparting teaching and training methodologies pertaining to technology education. B Ed in English Language Teaching is the other B. Ed programme. Faculty commenced a new programme in 2016 leading to B. Tech in Industrial Management.

All three ICT courses namely, B.Tech in Software Technology, B.Tech in Network Technology and B.Tech in Multimedia and Web Designing Technology continued in 2016. During the first year of these three degree courses studies are combined in computer science, software development, information systems, multimedia, web development and computer networks. Later the opportunities are created to specialize in the areas of software development, information systems, computer networks, web development and multimedia production. Further a new degree programme B.Tech in Industrial Management was introduced to match the demand of the Industrial sector.

4.6 Continuing Education Centre

Continuing Education Centre (CEC) is the University arm formulated to conduct Diploma, certificate, short courses, continues professional development programmes and other extension programmes. As empowered by the Act of Parliament, the University is continuing the training courses such as diploma, certificate and series of short courses initiated by the former organization, National Institute of Technical Education of Sri Lanka (NITESL).

Among short term professional development programmes, Trainer Training and Assessor Training programmes are to be underlined due to the demand and essentiality in the field. Training of Trainers Programmes (TOT) are designed for professional development of the personnel of the industry and Teaching fields of the TVET sector. These courses are more practically oriented and sometimes, for some areas, those would be continuing for another period of one week or two weeks for further training.

Training of Assessors programme is highly significant for the all public and private training institutes of the TVET sector. Trainee Assessors are selected by the Tertiary and Vocational Education Commission and forwarded to the CEC for training. At the University they will undergo a one week training programme on assessment methodology including mock assessments.

5.0 Faculty of Industrial and Vocational Technology

5.1 Student Intake – 2016

Aptitude test to select students for the two batches (Weekday and Weekend) of the programmes of B. Tech. in Manufacturing Technology, Mechatronics Technology, Building Services Technology, Food Process Technology, Film & Television Production Technology, Construction Technology & Resource Management and Quantity Surveying was conducted on 28th February 2016. Based on the performance of the Aptitude test 335 students were admitted for the academic year 2016/2017. Details are given in Table 1.

Table 1 : Student Intake – Faculty of Industrial & Vocational Technology for the academic year 2016/2017.

#	B. Tech. Degree Programme	Mode of conduct	No. of Students registered		
			Male	Female	Total
1.	Manufacturing Technology	Weekend	22	00	22
2.	Mechatronics Technology	Weekdays	18	03	21
3.	Mechatronics Technology	Weekend	39	01	40
4.	Building Services Technology	Weekdays	13	06	19
5.	Building Services Technology	Weekend	28	12	40
6.	Food Process Technology	Weekend	24	21	45
7.	Film & Television Production Technology	Weekend	28	03	31
8.	B. Tech. Construction Technology & Resource Management	Weekend	53	08	61
9.	B. Tech. Quantity Surveying	Weekend	40	16	56
Grand Total registered in the Faculty of Industrial and Vocational Technology					335

5.2 Foundation Programme

Inaugural ceremony and the orientation programme were commenced for weekday programme on 21st March 2016 and weekend programme on 19th March 2016. Foundation programme for selected students of the weekday programme was commenced on 04th April 2016 on essential basic subjects such as Mathematics, Information Technology and English. This programme was ended on 29th April 2016.

The same programme for the selected students of weekend programme was commenced on 09th April 2016 and concluded on 15th May 2016.

5.3 B. Tech. Degree (Weekday & Weekend) Programmes

The proper degree programmes for the newly registered weekdays-batch (B1) and weekend-batch (B2) were commenced on 09th May 2016 and 28th April 2016 respectively. Semester 3 of the second year (B1) batch was also commenced in parallel with the fresh B1 batch on 09th May 2016. During the whole semester 5, i.e. from March to September 2016, final year students underwent Industry Training at various places in the industry.

Details of students population of B. Tech. degree programmes offered by the faculty is given in table 2.

Table 2 : Student population

Title of the Degree Course	Year of Registration																				
	2013 Weekend			2014 Weekday			2014 Weekend			2015 Weekday			2015 Weekend			2016 Weekday			2016 Weekend		
	Intake			Intake			Intake			Intake			Intake			Intake					
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
Building Services Technology	25	09	34	13	03	16	24	12	36	13	06	19	25	04	29	13	06	19	28	12	40
Manufacturing Technology	25	01	26	00	00	00	11	03	14	13	00	13	12	03	15	00	00	00	22	00	22
Mechatronics Technology	36	01	37	17	00	17	39	02	41	14	0	14	35	02	37	18	03	21	39	01	40
Food Process Technology	10	08	18	--	--	--	22	13	35	--	--	--	25	23	48	--	--	--	24	21	45
Film & Television Production Technology	--	--	--	--	--	--	33	03	36	--	--	--	29	02	31	--	--	--	28	03	31
Construction Technology & Resource Management	--	--	--	--	--	--	--	--	--	--	--	--	32	07	39	--	--	--	53	08	61
Quantity Surveying	--	--	--	--	--	--	--	--	--	--	--	--	28	21	49	--	--	--	40	16	56
Batch Total	96	19	115	30	03	33	129	33	162	40	06	46	186	62	248	31	09	40	234	61	295

5.4 Examinations conducted for the faculty in 2016

Details of examinations conducted during year 2016 for both weekday and weekend batches are given in Table 3.

Table 3 : Examinations conducted for the faculty in 2016

#	B. Tech. Degree Programme	Year of First Registration	Mode of conduct	Semester End Examination	From	To
1.	Mechatronics Technology	2014	Weekend	Semester 3	06.02.2016	28.02.2016
	Manufacturing Technology					
	Building Services Technology					
	Food Process Technology					
	Film & Television Production Technology					
2.	Mechatronics Technology	2014	Weekdays	Semester 4	08.02.2016	26.02.2016
	Building Services Technology					
3.	Mechatronics Technology	2015	Weekdays	Semester 2	22.02.2016	04.03.2016

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	Manufacturing Technology					
	Building Services Technology					
4.	Mechatronics Technology	2013	Weekdays	Semester 6	22.02.2016	04.03.2016
	Manufacturing Technology					
	Building Services Technology					
5.	Mechatronics Technology	2015	Weekend	Semester 2	07.05.2016	29.05.2016
	Manufacturing Technology					
	Building Services Technology					
	Food Process Technology					
	Film & Television Production Technology					
B. Tech. Construction Technology & Resource Management						
	B. Tech. Quantity Surveying					
6.	Mechatronics Technology	2016	Weekdays	Semester 1	13.09.2016	30.09.2016
	Building Services Technology					
7.	Mechatronics Technology	2015	Weekdays	Semester 3	13.09.2016	30.09.2016
	Manufacturing Technology					
	Building Services Technology					
8.	Mechatronics Technology	2016	Weekend	Semester 1	05.11.2016	20.11.2016
	Manufacturing Technology					
	Building Services Technology					
	Food Process Technology					
	Film & Television Production Technology					
	B. Tech. Construction Technology & Resource Management					
	B. Tech. Quantity Surveying					
9.	Mechatronics Technology	2014	Weekend	Semester 4	05.11.2016	20.11.2016
	Manufacturing Technology					
	Building Services Technology					
	Food Process Technology					
	Film & Television Production Technology					
10.	Mechatronics Technology	2013	Weekend	Semester 6	05.11.2016	20.11.2016
	Manufacturing Technology					
	Building Services Technology					
	Food Process Technology					

5.5 Visiting Lecturers in 2016

Faculty is obtaining services of visiting lecturers and resource persons due to the following;

- Due to the shortage of permanent academic staff
- To establish better linkages with industry and academia of other universities and higher education institutions

Details of visiting lecturers employed by the faculty for all degree programmes are given in Table 4.

Table 4 : Visiting Lecturers in- 2016

#	B. Tech. Degree Course	Mode of conduct	Semester	No. of Visiting Lecturers
1.	Mechatronics Technology	Weekdays	1	08
	Manufacturing Technology			
	Building Services Technology			
2.	Mechatronics Technology	Weekend	1	35
	Manufacturing Technology			
	Building Services Technology			
	Food Process Technology			
	Film & Television Production Technology			
	Construction Technology & Resource Management			
Quantity Surveying				
3.	Mechatronics Technology	Weekdays	2	00
	Building Services Technology			
4.	Manufacturing Technology	Weekend	2	48
	Mechatronics Technology			
	Building Services Technology			
	Food Process Technology			
	Film & Television Production Technology			
5.	Mechatronics Technology	Weekdays	3	20
	Manufacturing Technology			
	Building Services Technology			
6.	Mechatronics Technology	Weekend	3	40
	Manufacturing Technology			
	Building Services Technology			
	Food Process Technology			
	Film & Television Production Technology			
	Construction Technology & Resource Management			
Quantity Surveying				
7.	Manufacturing Technology	Weekdays	4	09
	Mechatronics Technology			
	Building Services Technology			

8.	Manufacturing Technology	Weekdays	4	54
	Mechatronics Technology			
	Building Services Technology			
9.	Manufacturing Technology	Weekdays	6	02
	Mechatronics Technology			
	Building Services Technology			
10.	Manufacturing Technology	Weekend	6	15
	Mechatronics Technology			
	Building Services Technology			

5.6 Exemptions granted for B. Tech Students

Exemptions were granted to students based on the policy on granting exemptions approved by the Academic Council. Students were considered to be eligible for exemptions only if they had NVQ 6 diploma or equivalent or higher qualification. Exemptions were granted for modules provided that the student has successfully completed the equivalent subject at diploma level. Students were required to produce original transcript of the Diploma as evidence.

Students who sought exemptions had to apply under two categories. Students in Category 01 were granted exemption from attending lectures and practical classes and all assessments including semester end examination. However his/her performance in the particular module was considered to be equivalent to simple pass for the purpose of calculating GPA. Students fell into category 02 were granted exemptions from attending lectures and practical classes. But they were required to complete the continuous assessments and sit for the semester end examinations. Consequently, performance levels that the students achieved at those evaluations were counted for their GPA calculation.

The number of students for whom exemptions were granted under the above two categories is given in Table 5.

Table 5 : No. of Students received exemption from Semester - I

#	B. Tech. (Weekend) Course - 2015	No. of Students received exemption	
		Category 01	Category 02
1.	Mechatronics Technology	13	01
2.	Manufacturing Technology	05	00
3.	Building Services Technology	10	00
4.	B. Tech. Construction Technology & Resource Management	21	01

5.7 Work Based Industrial Training

Work based industrial training is an important mandatory component of Bachelor of Technology programmes, which lasts for six months except in Food Process Technology where it is three months. This module is offered in semester 5. Students are placed in industry in collaboration with National Apprentice & Industrial Training Authority under its undergraduate training placement scheme. Comprehensive assessment scheme was developed to assess the work based industrial training of students as this component is considered in calculation of students Grade Point Average (GPA).

5.8 Research

All academic staff members of the faculty are engaged in research activities. Those who submitted proposals in 2015 submitted their research reports and submitted new proposals for 2016 and are continuing the research. Annual research symposium was conducted on 01st September 2016 as those who completed research activity in 2015 were given a chance to present their papers, after obtaining their abstracts reviewed by an external panel.

5.9 Faculty Board Meetings

Meetings of the Faculty board were conducted on each month. Total of 12 meetings were held during 2016.

External faculty board members were appointed to the Faculty Board from 1st of January 2015, under Part V Section 25 (g) of the UNIVOTEC Act, for a period of 3 years.

5.10 Details of Student Representative

Mr. R.K.A.D.P. Ariyaratne (Mechatronics Technology – B1) and Mr. G.D.D.R. Jayasinghe (Food Process Technology – B2) served as Student Representatives of the Faculty Board till July 2015. Thereafter they were replaced with Miss. H.A.A.S. Hettiarachchi (Building Services Technology – B1) and Mr. W.D.N. Pushpakumara (Mechatronics Technology – B2).

5.11 Participation in Exhibitions and Competitions

Students of the faculty participated in the Techno 2016 exhibition organized by the Institution of Engineers, Sri Lanka.

Students participated in the Robotics Competition organized by the Uva Wellassa University under the guidance of Mr. S.P.A.R.S Jayathilake - Senior lecturer and Head, Electrical and Electronic Technology. Students won first place of the competition securing gold and silver medals beating students of other established universities.

5.12 Staff Recruitments

- | | | |
|----|-------------------------|-------------------------|
| 1. | Eng. T.D. Denagama | Lecturer (Probationary) |
| 2. | Eng. D.T. Ganegoda | Lecturer (Probationary) |
| 3. | Ms. G.M.S.R.G. Manawadu | Lecturer (Probationary) |
| 4. | Ms. W.K. Moramudali | Lecturer (Probationary) |
| 5. | Mr. W.K. Lankapura | Demonstrator |

6. Mrs. G.W.A.S. Lakmini Demonstrator
7. Mr. K.G. Shan Maduwantha Lab Technician

5.13 Staff Development Programmes

UNIVOTEC is implementing the human resource development policy developed by the ministry under the sector skills development programme. Following staff members were given opportunities for developing their capacity by undergoing various short term training programmes conducted locally as well as overseas.

Local

Academic staff members participated in training programmes and workshops are given in table 6.

Table 6 : Academic staff members participated in training programmes (Local)

Name of Trainee	Designation	Institution/Trainer	Name of Training	Duration
Ms. S R M P Senevirathne	Lecturer (Probationary)	Construction Industry Development Authority	Pre-stressed Concrete & Estimation in Construction	1 day
Dr. D D D Suraweera	Senior Lecturer	Construction Industry Development Authority	Obina Nivasa hadamu mehema	2 days
Ms. W C C Sumathirathna	Senior Lecturer	Arthur C Clarke Institute for Modern Technologies	CPD Course on Modern Electronics	3 days
Ms. J K Kanthi	Senior Lecturer	Arthur C Clarke Institute for Modern Technologies	CPD Course on Modern Electronics	3 days
Mr. T D Denagama	Lecturer (Probationary)	University of Colombo	Making Teaching Effective (MaTE)-2016	10 days
Name of Trainee	Designation	Institution/Trainer	Name of Training	Duration
Mr. D T Ganegoda	Lecturer (Probationary)	University of Colombo	Making Teaching Effective (MaTE)-2016	10 days
Ms. G M S R P Manawadu	Lecturer (Probationary)	University of Colombo	Making Teaching Effective (MaTE)-2016	10 days
Ms. W K Moramudali	Lecturer (Probationary)	University of Colombo	Making Teaching Effective (MaTE)-2016	10 days
M Thenabadu	Lecturer (Probationary)	Institute of Chemistry Ceylon	Bioassay methods in natural Product Research	1 day
Mr. C J Abewickrama	Lecturer (Probationary)	Institute of Chemistry Ceylon	Bioassay methods in natural Product Research	1 day
Mr. U A S K Edirisinghe	Lecturer (Probationary)	Institute of Chemistry Ceylon	Bioassay methods in natural Product Research	1 day
Ms. G M S R P Manawadu	Lecturer (Probationary)	Construction Industry Development Authority	Seminar on "Aluminum & Plumbing Works in Highrise Building	1 day
Ms. G M S R P Manawadu	Lecturer (Probationary)	CADD Centre Lanka (Pvt) Ltd	Revit MEP	10 weeks
All Staff		EBB Training Institute	Outbound Training	3 days
Ms. J K Kanthi	Senior Lecturer	Sri Lanka Energy Managers Association	Energy Managers Training	5 days

Overseas

Academic staff members participated in training programmes and workshops are given in table 7.

Table 7: Academic staff members participated in training programmes (overseas)

Name of Trainee	Designation	Institution / Trainer	Name of Training	Duration
Dr. D.D.D. Suraweera	Senior Lecturer II / Dean (FIVT)	Ministry	Visit Germany on a study tour	05 day
Dr. D.D.D. Suraweera	Senior Lecturer II / Dean (FIVT)	The High Commission of the Republic of Seychelles in Colombo	Familiarization visit to Seychelles	5 day
Eng. S.P.A.R.S. Jayathilaka	Senior Lecturer II			
Mr. K.M.S.A.D. Bandara	Senior Lecturer II	Sri Lanka National Broadcast (Sri Lanka) - Korea	Dubbing, Subtitling and TV Programs Production Training - Korea	14 day
Mr. M.W.P. Maduranga	Lecturer (Probationary)	Maejo University	IEEE International Computer Science and Engineering Conference	8 days

5.14 Scholarship of Postgraduate Studies

Following Academic Staff members were offered scholarship to study for their Ph.D under the Sectors Skills Development Programme of the Ministry. Details are given bellow.

1. Mr. Jayalal Wettasinghe - Asian Institute of Technology – Thailand
2. Mr. S.D.A. Sanjeewa - Asian Institute of Technology – Thailand
3. Mrs. Malkanthi Thenabadu – Faculty of Graduate Studies, University of Colombo
4. Mr. Pasan Maduranga - MSc. Eng., University of Peradeniya (Course fee reimbursed)

5.15 Accreditation

Application for accreditation of degree for IESL was submitted in April 2016 for the following three degrees.

- B. Tech. in Manufacturing Technology
- B. Tech. in Mechatronics Technology
- B. Tech. in Building Services Technology

5.16 General Convocation- 2016

Convocation of the University held on 16th January 2017 at BMICH. Twenty Seven (27) students of the Faculty of Industrial and Vocational Technology who followed B. Tech. degrees in Building Services Technology, Mechatronics Technology and Manufacturing Technology graduated and the details are in given Table 8.

Table 8: Details of Graduates

Title of the Degree Course	No. of Students
B. Tech. Building Services Technology	06
B. Tech. Manufacturing Technology	06
B. Tech. Mechatronics Technology	15
Batch Total	27

5.17 Targets in 2017

It is expected to enrol 340 students in the 2017 / 2018 Academic Year.

6.0 Faculty of Training Technology (FTT)

Faculty of Training Technology of the University of Vocational Technology has been established for conducting academic programmes in the specialization areas of education, teaching and training technology.

The Faculty provides a variety of programmes leading to B.Tech and B.Ed degrees in ICT, Education, ELT and Management for TVET trainers and those who are in other government and private sector training institutes and interested in pursuing higher education. The programs are offered with the intention of opening pathways for middle level technicians and trainers in order to develop their knowledge, skills and attitudes to a higher level so that they will be able to perform better at work places and pursue their higher studies.

These degree programmes are specially designed for those who have passed out from COTs , teachers in schools and TVET sector and others holding the required diploma level qualifications to upgrade their competencies up to degree level.

A Foundation program has been designed for bridging the core knowledge, skills and attitudes in basic modules such as Mathematics, English and Basic Information technology and conducted for one month at the commencement of each program every year.

Based on the performance of the Aptitude test, the students were admitted to the respective degree programmes for the academic year 2016/2017. Details are given below.

Table 9 : Student Intake - Degree programmes for the academic year 2016/2017

#	B. Tech. Degree Programme	Mode of conduct	No. of Students registered		
			Male	Female	Total
1.	B.Tech in Multimedia & Web Technology	Weekdays	05	21	26
2.	B.Tech in Software Technology	Weekdays	16	16	32
3.	B.Tech in Network Technology	Weekdays	16	16	32
4.	B.Tech in Multimedia & Web Technology	Weekends	17	17	34

5.	B.Tech in Software Technology	Weekends	16	11	27
6.	B.Tech in Network Technology	Weekends	27	04	31
7.	Bachelor of Education in Technology	Weekends	09	06	15
8.	Bachelor of Education in ELT	Weekends	15	23	38
9.	B.Tech in Industrial Management	Weekends	15	09	24
Grand total of registered students in the Faculty of Training Technology					259

6.1 Foundation Programme

The inauguration ceremony and the orientation programme were conducted on 05th & 06th April 2016. Foundation programme for selected students of the weekday programme was commenced on 7th April 2016 on essential basic subjects such as Mathematics, Information Technology and English. This programme was ended on 6th May 2016.

The same programme for the selected students of weekend programme was commenced on 09th April 2016 and concluded until 15th May 2016.

6.2 B. Tech. Degree (Weekday & Weekend) Programmes

First semester of year 1 for week day degrees were commenced on 16th May 2016. After 16 weeks, Semester 1 end examination was held from 13th to 30th of September 2016. Second semester of year 1 was commenced on 24th October 2016.

First semester of year 1 for week end degrees was commenced on 28th May 2016. After 22 weeks, Semester 1 end examination was held on 05th November to 20th November 2016. Second semester of year 1 was commenced on 10th December 2016.

A summary of student intake for all B. Tech. and B. Ed degree programmes is given in the following table.

Table 10 : Summary of Student Intake for all B.Tech. and B.Ed degree programmes

Title of the Degree Programme	Year of Registration									
	2012		2013		2014		2015		2016	
	Week days	Week ends	Week days	Week ends	Week days	Week ends	Week days	Week ends	Week days	Week ends
Network Technology	40	28	32	27	30	27	32	32	31	
Multimedia & web Technology	28	24	23	27	32	36	31	26	34	
Software Technology	21	24	19	28	26	25	30	32	27	
Education in Technology	11	-	-	-	19	-	15	--	15	
Education in English Language Teaching	26	-	37	-	37	-	38	--	38	
Industrial Management	-	-	-	-	11	-	22	--	24	

Batch Total	126	76	111	82	155	88	168	90	169
Year Total	126	187		237		256		259	

6.3 Examinations Conducted for the Faculty in 2016

Table 11 : Exam conducted for the faculty in 2016

#	B. Tech. Degree Programme	Year of First Registration	Mode of conduct	Semester End Examination	From	To
1.	B.Tech in (ICT)	2013	Weekdays	Semester VI	23.02.2016	11.03.2016
2.	B.Ed .in English Language Teaching	2013	Weekend	Semester V	06.02.2016	06.03.2016
3.	B.Tech in Industrial Management	2013	Weekend	Semester V	06.02.2016	06.03.2016
4.	B.Tech in (ICT)	2014	Weekdays	Semester IV	08.02.2016	26.02.2016
5.	B.Tech in (ICT)	2014	Weekend	Semester III	06.02.2016	06.03.2016
6.	B.Tech in (ICT)	2015	Weekdays	Semester II	23.02.2016	11.03.2016
7.	B.Tech in (ICT)	2015	Weekend	Semester II	07.05.2016	05.06.2016
8.	B.Ed. in English Language Teaching	2015	Weekend	Semester II	07.05.2016	05.06.2016
9.	B.Tech in Industrial Management	2015	Weekend	Semester II	07.05.2016	05.06.2016
10.	B.Tech in (ICT)	2013	Weekend	Semester VI	10.09.2016	25.09.2016
11.	B.Ed. in English Language Teaching	2013	Weekend	Semester VI	10.09.2016	25.09.2016
12.	B.Tech in (ICT)	2015	Weekdays	Semester III	13.09.2016	30.09.2016
13.	B.Tech in (ICT)	2016	Weekdays	Semester I	13.09.2016	30.09.2016
14.	B.Tech in (ICT)	2014	Weekend	Semester IV	05.11.2016	10.12.2016
15.	B.Ed. in English Language Teaching	2014	Weekend	Semester IV	05.11.2016	10.12.2016
16.	B.Ed. in Technology	2014	Weekend	Semester IV	05.11.2016	10.12.2016
17.	B.Tech in Industrial Management	2014	Weekend	Semester IV	05.11.2016	10.12.2016
18.	B.Tech in (ICT)	2016	Weekend	Semester I	19.11.2016	11.12.2016
19.	B.Ed. in English Language Teaching	2016	Weekend	Semester I	19.11.2016	11.12.2016
20.	B.Tech in Industrial Management	2016	Weekend	Semester I	19.11.2016	11.12.2016
21.	B.Tech in (ICT)	2015	Weekend	Semester III	11.12.2016	08.01.2017
22.	B.Tech in Industrial Management	2015	Weekend	Semester III	11.12.2016	08.01.2017
23.	B.Ed. in English Language Teaching	2015	Weekend	Semester III	11.12.2016	24.12.2016

6.4 General Convocation- 2016

Table 12 : Degree awarded by the faculty in 2016

Title of the Degree Course	No. of Graduands
Bachelor of Education in Technology	02
Bachelor of Technology in Multimedia & Web Technology	27
Bachelor of Technology in Network Technology	20
Bachelor of Technology in Software Technology	16
Batch Total	65

General Convocation of the University was held on 16th January 2017 at BMICH. 65 students of the Faculty of Training Technology who followed B.Ed and B.Tech. degrees in Education Technology, Multimedia & Web Technology, Network Technology, and Software Technology graduated on that day. Details are given below.

6.5 Details of Academic Staff

The permanent academic staff members of the Faculty shown below were involved in delivering lectures conducting practical sessions, preparing and evaluating assignments and written question papers and all other academic activities.

Table 13 : Academic Staff of the Faculty involved in Implementation of Degree and Diploma Programmes in – 2016

#	Name & Designation	Course	Module / Subject
01	Mr. L W S Kularatne Dean, Senior Lecturer Gr. II	B.Ed (ELT)	1. Business & Professional Communication Skills 2. Poetry
03	Mr. S A Liyanage Director (Admission, Accreditation & Quality Assurance)/ Senior Lecturer Gr. II	B.Tech (ICT) B.Ed. (ELT)	1. Computer Assisted Language Learning 2. Academic Reading and Writing 3. Critical Reading and Writing
02	Ms. Y G. Padma Shanthi Senior Lecturer Gr. II	B. Ed. Tech B. Ed. (ELT)	1. Teaching Learning Methods I 2. Teaching Learning Methods II 3. Internship 4. Professional Development 5. Career Guidance and Counselling
04	Mrs. T K. Malwatta Senior Lecturer Gr. II, Head, Department of ICT	B.Tech (ICT) B.Tech (BST/MAN/MEC)	1. Web Programming 2. Programming in C++

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05	Mrs. K G N P Rajapaksha Lecturer (Probationary) Head, Department of Management Studies	B.Tech (Man) B.Tech (IM) B.Tech (IM) B.Tech (FPT)	<ol style="list-style-type: none"> 1. Environmental Management and Cleaner Production 2. Work study & Ergonomics 3. Economics for Business 4. Introduction to Economics 5. Introduction to Management & Finance 6. Human Resource Management 7. Operations Management
06	Mr. S A N Danushka Lecturer (Probationary) Head, Department of Education	B.Ed. Tech B.Ed.(ELT) NDTVE NDQS NDTTE	<ol style="list-style-type: none"> 1. Advance Instructional Media 2. Research Methodology, 3. Educational Management 4. Assessment of Learning 5. Evolution of Education 6. Creating & Maintaining Learning Career at Workplace
07	Ms. J A M B Karunaratne Lecturer (Probationary) Head, Language Studies	B.Ed. (ELT) B.Tech. (ICT)	<ol style="list-style-type: none"> 1. Applied Linguistics 2. Sri Lankan Literature 3. Communication Skills – I 4. Communication Skills –2 5. Commonwealth Literature 6. Communication Skills (Foundation Programme)
08	Mr. P Uruthiran Lecturer (Probationary) Head/CEC	B.Tech (ICT) B.Ed. Tech	<ol style="list-style-type: none"> 1. Database Analysis and Design 2. Programming in .NET 3. Advanced .Net 4. Database programming
09	Ms. S G. Nambuwasam Lecturer (Probationary)	B.Tech (ICT)	<ol style="list-style-type: none"> 1. Web Technology & Applications 2. Programming in Java 3. Internet Technologies 4. Data Structures and Algorithms 5. Web Interface Designing & Application Software
10	Mrs. Y S Manatunge Lecturer (Probationary)	B.Ed.(ELT) B. Ed. Tech.	<ol style="list-style-type: none"> 1. Basic Instructional Media 2. Educational Psychology 3. Professional Development 4. Teaching Practice
11	Mr. R M C Asoka Bandula Lecturer (Probationary)	B.Tech (ICT)	<ol style="list-style-type: none"> 1. Computer Architecture & Operating System 2. Digital Electronics 3. Internetwork Routing 4. Enterprise Technology & Architectures

12	Mrs. T R Vidanapathirane Lecturer (Probationary)	B.Tech (ICT) B.Tech (IMT) B.Tech (BST/MAN/MEC)	1. Entrepreneurship Development and Management 2. Quality Management 3. Marketing Management 4. Management Process & Practices
13	Ms. U Sivachelvy Lecturer (Probationary)	B.Tech (IM) B.Tech (Mec/Man/BST)	1. Introduction to Accounting 2. Costing 3. Management Accounting 4. Industrial Economics & Management
14	Mrs. B M T D Jayasekera Lecturer (Probationary)	B.Tech (ICT) B.Tech in (BST/MAN/MEC) B.Tech (IM)	1. Research Methods 2. Business Statistics I 3. Business Statistics II 4. Organizational Behaviour
15	Ms. N L B Oshadie Lecturer (Probationary)	B.Tech. (ICT) B.Tech (Man) B.Tech (IM)	1. Project management 2. Strategic Management 3. Management Theory and Practice
16	Ms. Dilini Ranasuriya Lecturer (Probationary)	B.Tech. (ICT) B.Ed.(ELT)	1. Mass Communication 2. Communication Skills 3. Drama
17	Eng. H P A I Pathirana Lecturer (Probationary)	on study leave	
18	Mr. A S K Wijayawardena Lecturer (Probationary)	B.Tech.(ICT)	1. Database Implementation 2. Software Testing & Reliability 3. Enterprise Java 4. Software Architectures & Design
19	Ms. N W K D V P Opatha Lecturer (Probationary)	B.Tech.(ICT)	1. Database Management Systems 2. Software Quality Assurance 3. Professional Issues in IT 4. Software Development Practices
20	Ms. A A Gunawardhana Lecturer (Probationary)	B.Tech (ICT) B.Ed.(ELT)	1. Communication Skills 2. South Asian English 3. Introduction to Linguistics 4. Project
21	Mr. P H S S Wijayarathna Senior Engineering Teaching Assistant		

6.6 Visiting Staff of the Faculty - 2016

The following visiting staff has provided their services in the Faculty of Training Technology in conducting the degree programmes in the year 2016.

Table 14 : Visiting Staff of the Faculty of Training Technology – 2016

#	Resource Person	Course	Module Name
01	Dr. Ruvan Abeyssekara	B.Tech-ICT Degree (Network)	1. Information Systems Security & Practices 2. Data Communication 3. Network Systems
02	Dr. Uditha Gunasekara	B.Tech-ICT Degree (Network/Software/ Multimedia & Web)	1. Photography
03	Ms G J Gunawardana	B.Tech-ICT Degree (Software/Network)	1. Enterprise.Net 2. Photonics and Faber Optics 3. Broadband Networks 4. Internetwork Switching 5. Internetwork Routing
04	Ms. S Wickramanayake	B.Tech-ICT Degree (Network/Software/ Multimedia & Web)	1. Information Systems Management
05	Dr. L. Ranathunga	B.Tech-ICT Degree (Network/Software/ Multimedia & Web)	1. Multimedia Data Processing 2. Web Interface Design & Application Software 3. Web Programming 4. 2D and 3D Graphics 5. Digital Signal Processing Techniques and Image Processing
06	Mr. S N S B W Semasinghe	B.Tech-ICT Degree (Network/Software/ Multimedia & Web)	1. Occupational Health & Safety
07	Dr. Ananda Edirisuriya	B.Tech-ICT Degree (Software/ Multimedia & Web)	1. Enterprise System Design 2. Software Development and Evolution 3. Real- time programming
08	Mr. Tharindu Gamage	B.Tech-ICT Degree (Network/ Multimedia & Web/ Software)	1. Mathematics 2. Computer Network
09	Mr. A R Premalal	B.Tech-ICT Degree (Network/Software/Multimedia & Web)	1. Communication Skills in English
10	Mr. A S M Niyaz	B.Tech-ICT Degree (Network & Software) B.Ed.ELT	1. Communication Skills in English 2. Discourse Analysis 3. Business and Professional Communication Skills
11	Ms. M P M P Wahalathantri	B.Tech-ICT Degree (Network/Multimedia & Web)	1. Communication Skills in English
12	Mr. U K D Sugathadasa	B.Ed.ELT B.Tech-ICT Degree (Software/ Multimedia & Web)	1. ICT 2. Mathematics 3. Multimedia Product Development 4. Fundamental of ICT I 5. Fundamental of ICT II
13	Mr. Ravimal Bandara	B.Tech-ICT Degree (Network/Multimedia & Web)	1. Mathematics

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14	Mr. K A Chandradasa	B.Tech (IM) (Multimedia & Web) B.Tech (QS)	1. Communication Skills in English
15	Mr. R M D Rohan	B.Tech (BST) B.Tech (QS)	1. Communication Skills in English
16	Ms. U G S Pushpalatha	B.Tech (FPT)	1. Communication Skills in English
17	Mr. G Jayachandran	B.Tech (FTPT/MEC)	1. Communication Skills in English
18	Ms. Sujatha Bandara	B.Tech (BST)	1. Communication Skills in English
19	Ms. S E Jayaweera	B.Tech (BST) B.Tech-ICT Degree (Software)	1. Communication Skills in English 2. Communication Skills 1 & II
20	Mr. S I B Pussegoda	B.Tech-ICT Degree (Network)	1. System Administration 2. Windows Server Administration 3. Network Systems
21	Mr. Prabath Samarasinghe	B.Tech-ICT Degree (Multimedia & Web)	1. Animation Technology and Applications
22	Mr. Samiru Gayan	B.Tech-ICT Degree (Network)	1. Wireless Communication
23	Prof. Charles Senerath	B.Tech-ICT Degree (Network/Software/ Multimedia & Web)	1. Psychology
24	Prof. Raja De Alwis	B.Tech-ICT Degree (Network/Software/ Multimedia & Web) B.Tech (IM)	1. Meditation & Stress Management
25	Mr. Sarath Wickramasuriya	B.Tech-ICT Degree (Network)	1. Data Communication
26	Mr. Lalith Wasantha	B.Tech-ICT Degree (Multimedia & Web)	1. Audio and Video Production Technology 2. Audio and Video editing Techniques
27	Ms. S S V De Silva	B.Tech-ICT Degree (Multimedia & Web)	1. Art & Design
28	Ms. M T M Sirisena	B.Tech-ICT Degree (Multimedia & Web) B.Tech (Mec)	1. Communication Skills I & II
29	Mr. W D Senevirathne	B.Ed.ELT	1. Mass Communication
30	Ms. U M Rabel	B.Ed.ELT	1. Commonwealth Literature 2. Introduction to Literature 3. Sri Lankan Literature
31	Mr. P W Sarath	B.Tech-ICT Degree (Network)	1. Data Communication
32	Mr. Y M M S Bandara	B.Tech (IM)	1. Introduction to Economics

33	Eng. Mr. I Mahakalanda	B.Tech (IM)	1. Management of Technology
34	Mr. I M P K Illankoon	B.Tech (IM)	1. Quality Control Techniques
35	Mr. S S P Mathara Arachchi	B.Tech (IM)	1. Information Technology for Managers 2. Electronic Commerce & Web Technology
36	Mr. G L D G S Appuhamy	B.Tech (IM)	1. Computer Aided Design and Manufacturing
37	Mr. P S P Atapaththu	B.Tech (IM)	1. Financial Management
38	Mr. D D Wijesinghe	B.Tech (IM)	1. Business Statistics 1
39	Mr. A Indika Karunaratna	B.Tech (IM)	1. Industrial & Commercial Law
40	Mr. Dimithri Abeygunawardena	B.Tech-ICT Degree (Network/Software/ Multimedia & Web)	1. Information System Management
41	Mr. Danushka Wijesinghe	B.Tech-ICT Degree (Network/Software/ Multimedia & Web)	1. Network Administration
42	Mr. Yasith Amarasinghe	B.Tech-ICT Degree (Network)	1. Wireless Communication
43	Dr. (Ms) Waruni Tennakoon	B.Ed (ELT)	1. Research Project
44	Dr. (Ms) C L Amarasekera	B.Ed (ELT)	1. Research Project
45	Prof. Thanaraj	B.Ed (ELT)	1. Educational Management

6.7 Exemptions Granted for B. Tech students

Policy on granting exemption was developed. Students were considered to be eligible for exemptions only if they had NVQ 6 diploma or equivalent or higher qualification. Exemptions were granted for modules provided that the student has successfully completed the equivalent subject at diploma level. Students were required to produce original transcript of the Diploma as evidence.

Students who sought exemptions had to apply under two categories. Students in Category 01 were granted exemption from attending lectures and practical classes and all assessments including semester end examination. However his/her performance in the particular module was considered to be equivalent to simple pass for the purpose of calculating GPA. Students fell into category 02 were granted exemptions from attending lectures and practical classes. But they were required to complete the continuous assessments and sit for the semester end examinations. Consequently, performance levels that the students achieved at those evaluations were counted for their GPA calculation.

The list of student numbers for whom exemptions were granted under the above two categories is shown below.

Table 15 : No. of Students received exemption from Semester - I

#	B. Tech. (Weekend) Course - 2016	No. of Students received exemption	
		Category 01	Category 02
1.	Network Technology	01	00
2.	Industrial Management (Whole semester except Communication Skills were exempted)	04	00

6.8 Industrial Training

Industrial training is an important component of Bachelor of Technology programmes, which lasts for six months. After restructuring the curriculum structure, this module is offered in semester 5. Students are placed in industry in collaboration with National Apprentice & Industrial Training Authority under its undergraduate training placement scheme.

6.9 Industrial Liaison Committees

Industrial liaison committees have been established for each degree programme to assist and advice on the conduct of the programmes so that it would enhance the quality of delivery and final product. The committees have met and the feedback received would be used for improving the quality of the degree programmes.

6.10 Curriculum Revision of the Degree Programmes

The first circle of curriculum revision of all the degree programmes offered by the Faculty have commenced in the year 2016.

6.11 Research

All academic staff members including the newly recruited members of the Faculty have been conducting research activities. Those who submitted proposals in 2014 and 2015 have submitted their draft of the reports.

6.12 Research Symposium

The First research symposium of the University was held on 01st September 2016 at University Auditorium.

The details of the research papers presented in this symposium from this Faculty are as follows.

Table 16 : Research papers presented in the symposium-2016

#	Name	Proposal Name
01.	Prof. Shironica P Karunanayaka	Capacity Building in online Courseware Development for Technical Teacher Education
02.	Mr. L. W. S. Kularatne	Teaching Reading Comprehension through Cooperative Learning Method to the Undergraduate Students of the University of Vocational Technology

03.	Mr. Sudath Liyanage	'Phraseology: Developing a Method to Improve Writing Skills in Mature Non-native English Language Learners
04.	Ms. U. Sivachelvy	Effectiveness of Vocational Training A Case Study for Colombo District
05.	Mr. P. Uruthiran	Study on Attributes of Information and Communication Technology Graduates in the Area of Software Technology
06.	Ms. Surani Nambuwasam	E-Learning Approach to Create Subject Knowledge Uniformity of First Year ICT Undergraduates of the University of Vocational Technology

6.13 Faculty Board Meetings

Meetings of the Faculty board were conducted each month so that 12 meetings were held during 2016. Mr. A H G J H Chameera (Software Technology) and Mr. S A Samoon (Industrial Management) had been nominated by the Students' Assembly as Student Representatives to the Faculty Board.

6.14 CSR programmes

- The students conducted a CSR programme titled "Sisu Sithata Sisilak" to assist school children in Anu/ Kadurupitiya Asokamala Vidyalaya, Wilachchiya, from 26th to 28th November 2016.
- Organizing guest lectures
- Tree planting programme conducted by Environmental Society
- Thai pongal, New Year Festival, Vesak Celebrations, Christmas Celebrations
- Volley Ball Tournament, Carrom Tournament
- The Faculty Board has proposed a series of activities to assist those who in need of financial and educational assistance in close proximity to the University.

6.15 Participation in Exhibitions

- Undergraduate students of the Faculty have participated in Techno Sri Lanka 2016 exhibition representing the University.
- 10 groups of students participated in Uwa Wellassa Robotics competition.
- 03 groups of students participated at Ruhunu University Robotics competition.

6.16 Staff Recruitments

1. Ms. K M P B N Perera was recruited as Demonstrator on 01st June 2016
2. Mr. Johann Zerbe was attached to Dept. of Language Studies as a WUSC volunteer.

Service obtained on Sabbatical Leave

Prof. (Mrs.) S P Karunanayaka who was recruited on 07th September 2015 under sabbatical leave ended her service on 06th September 2016.

6.17 Staff Development Programmes

Academic staff members who participated in training programmes.

Overseas - Postgraduate Studies

Mr. L W S Kularatne - Ph .D Candidate at Open University, Malaysia - Completed course work of

- four semesters
- Mr. S A Liyanage - Ph .D Candidate at Open University, Malaysia - Completed course work of four semesters
- Eng. H P A I Pathirana - Following Master of Information Technology Degree at Flinders University, Australia

Overseas - Short term Training

The following officers participated in short-term foreign training programmes.

Table 17 : Foreign Training-Faculty of Training Technology

Name of the Officer	Name of the Seminar	Duration	Country
Mr. L W S Kaularatne	Study Tour	11-06-2016 to 19-06-2016	Germany
Mr. S A N Danushka			
Ms. Y G Padmashanthi			
Ms. Y S Manathunge			
Mr. S A Liyanage	Conference on Raising Productivity in Higher Education	28.08.2016 to 02-09-2016	Indonesia
Mr. L W S Kularatne	Leadership Training Programme	21-08-2016 to 03-09-2016	Singapore
Mr. S A Liyanage		20-11-2016 to 03.12.2016	
Ms. T K Malwatta	Seminar on Macro policy for Developing Countries	11-10-2016 to 31-10-2016	China

6.18 Targets in 2017

All the degree programmes that have been offered by the Faculty in the year 2016 will be offered with more emphasis on quality assurance and maintenance of provision of maximum benefits to the students.

A postgraduate programme in Education Management has been planned to be designed and delivered in the year 2017. The online mode of delivery of all Academic programmes is to be enhanced.

Curriculum Development Unit

Table 18 : Progress of Curriculum Development

#	Coordinator	Curriculum	Completed workshops	Progress
1.	Mr. Indika Pushpakumara	Batik artist	06	95% completed
		Business Associate	04	75% completed
		Millwright Fitter	02	20% completed
2.	Ms. M S S Rizana	Field Assistant (Forest)	05	90% completed
		ICT Technician (Vision Impaired)	05	90% completed
3.	Ms. S Wewala	Multi-skill maintenance craftsman	12	95% completed
		Wheel Alignment Technician	05	80% completed
4.	Mr. Dilantha Ratnayake	Laboratory Assistant	06	100% completed - Reviewing
5.	Ms. M Barathi	Industrial Mechatronic Technician	08	90% completed
6.	Ms. Y Manathunga	Pre-School Management (NVQL 5&6)	Workshops completed	100% completed - Reviewing
7.	Ms. T R Vidanapathirana	Accounting Sector (NVQL 5&6)	0	Not yet started

8.	Ms. P Rajapakse	Warehouse Supervisor	0	Not yet started
9.	Ms. W K Moramudali	Security & surveillance system technician	06	100% completed - Reviewing
10.	Mr. U A S K Edirisinghe	Mobile phone repairing craftsman	1	10% completed
11.	Mr. S. Bandara	Screen Printer	0	Not yet started
12.	Mr. C J Abeywickrama	Upholster	02	25% completed
13.	Ms. S Manawadu	Fireman	06	100% completed - Reviewing
14.	Ms. M.Seneviratne	Building Service Technician	06	90% completed
15.	Mr. S A N Danushka	Day Care Center Assistant	0	Validated NCS is not yet received

7.0 Continuing Education Centre

Continuing Education Centre (CEC) has been coordinating and conducting Diploma, certificate, short courses, continuous professional development programmes and other extension programmes, since the inception of the University. It is the University arm which continues the activities of preceding institute, National Institute of Technical Education of Sri Lanka, as empowered by the Act of Parliament.

Among short term professional development programmes, Training of Trainers (ToT) and Training of Assessors (ToA) programmes are conducted based on the demand and essentiality in the field. These are designed for professional development of the personnel of the industry and teaching fields of the TVET sector. Although these programmes are small in duration, these are more practically oriented providing opportunities for experiencing real environment of work.

7.1 Diploma Programme

	Certificate	Duration	No of Participants
1	TOA (77)NVQ 05	15/02/2016-19/02/2016	12
2	TOA(78)	14/03/2016-18/03/2016	37
3	TOA 79	12/05/2016-15/05/2016	31
4	TOA 80	13/06/2016-17/06/2016	33
5	TOA 81	25/07/2016-29/07/2016	30
6	TOA 82	19/09/2016-23/09/2016	35
7	TOA 83	21/11/2016-25/11/2016	38
8	TOA 84	19/12/2016-23/12/2016	34
		Total	250

SSDD Project 2016

National Diploma in Technical Teacher Education

No of students Registered 238 Final Exam sits 151

Short Term Programme

Training of Assessors Programmes (TOA) 250

7.2 Quality Leaders in TVET sector Target 360

#	Programme	Duration	Number of participants
1	Quality Leaders in TVET sector	02/02/2016	17
2	Quality Leaders in TVET sector	18/02/2016-19/02/2016	20
3	Quality Leaders in TVET sector	28/04/2016-29/04/2016	24
4	Quality Leaders in TVET sector	02/06/2016-03/06/2016	22
5	Quality Leaders in TVET sector	07/07/2016-08/07/2016	22
6	Quality Leaders in TVET sector	28/07/2016-29/07/2016	28
7	Quality Leaders in TVET sector	18/08/2016-19/08/2016	25
8	Quality Leaders in TVET sector	29/09/2016-30/09/2016	33
9	Quality Leaders in TVET sector	08/12/2016-09/12/2016	26
10	Quality Leaders in TVET sector	22/12/2016-23/12/2016	20
	Total		235

Diploma	Commencement	No of Students Registered	M	F	M	F	Complete/Progress
National Diploma in Quantity Surveying 2014-2016 (02 Year & 03 Months)	03-05-2014	50	37	13	37	13	Final January 2017

7.3 Industrial Training Management (ITM) Target 120

	Certificate	Duration	No of Participants
1	ITM	14/03/2016-18/03/2016	29
2	ITM	11/07/2016-15/07/2016	27
3	ITM	03/10/2016-07/10/2016	22
	Total		78

7.4 Training Centre management Target (TCM) 120

	Certificate	Duration	No of Participants
1	TCM	28/03/2016-01/04/2016	25
2	TCM	08/05/2016-13/05/2016	26
3	TCM	20/06/2016-24/06/2016	24
4	TCM	22/08/2016-26/08/2016	26
5	TCM	10/10/2016-14/10/2016	29
		Total	130

ToT Programme - Ocean University of Sri Lanka-No of participants-22

8.0 Admission, Accreditation and Quality Assurance Division

8.1 Introduction

The AAQA Division was established in September 2014. During its first year, it was focusing on developing and revising the existing necessary documents such as By-laws, Regulations, Rules and Procedure, and during its 2nd year, it gradually focused on increasing the number of students for university intakes, accreditation processes and initiating quality assurance measures.

8.2 Concise Quality Assurance Framework

University of Vocational Technology, hereinafter referred as UNIVOTEC, has a quality assurance framework. The features and functions of the framework assure the quality of the UNIVOTEC in following areas:

1. The generally accepted standards of legal requirements for a degree awarding institute.
2. The standards of Physical resources
3. The standards of degree programmes
4. The competence and qualifications of teachers of the University
5. Research activities
6. Modes of delivery of educational programmes
7. Assessment procedures
8. Student welfare

The UNIVOTEC was established by the parliamentary Act No. 30 of 2008, as a fully-fledged university, which covers all legal requirements to function as a degree awarding institute in Sri Lanka, as it has been introduced in its official website.

‘Established in 2008, under the University of Vocational Technology Act Number 31 of 2008, the University of Vocational Technology has the same legal and academic status as any other national university in Sri Lanka. According to Section 6 and 7 of the Public Administration Circular No. 16/92, dated 13.03.92, issued by the Ministry of Public Administration, Provincial Councils & Home Affairs, the degrees awarded by University of Vocational technology are treated as equivalent to degrees awarded by any other University under the purview of the University Grants Commission, and the universities listed in Association of Commonwealth Universities, and / or in the International handbook of Universities.’

The necessary infrastructure which includes, an administrative block, lecturer halls, library, laboratories, auditorium, cafeteria and hostels, has been established and is being developed according to requirements with enhancement of the UNIVOTEC.

The standards of the degree programmes, the prime aim of the UNIVOTEC, are assured by the total functions of the Quality Assurance Framework which is described in detail in this document.

The aforementioned Act stipulates Officers of the UNIVOTEC, their responsibilities, and the administrative bodies, which are parallel to such bodies of other universities in Sri Lanka, to ensure the conduct of programmes of study in generally accepted norms and standards.

The Officers of the University are;

1. Vice Chancellor
2. Deans
3. Director General
4. Director Finance
5. Director Media and Information
6. Director Admission, Accreditation, and Quality Assurance

The administrative bodies are;

1. The Board of Governors
2. The Academic Council
3. The Admission, Accreditation, and Quality Assurance Council
4. Faculty Boards (The composition of the above bodies has been explicitly mentioned in the said Act.)

The functions of these bodies are described concisely to explain how required quality is assured. Study Programmes are conducted under two faculties namely, Faculty of Training Technology, and the Faculty of Industrial and Vocational Technology. All matters pertaining to study of programmes, which include the modules, mode of delivery, examinations, assessment, etc, are discussed and monitored at the faculty boards.

The recommendations and decisions that are taken at the Faculty Boards are forwarded to the Academic Council for its approval. The Academic Council may seek approval of the Board of Governors for the matters based on the situation and the magnitude of them. The Academic Council is tantamount to the Senate of conventional universities in Sri Lanka as far as the composition and functions are concerned.

The Admission Accreditation and Quality Assurance Council is referred to when decisions are to be taken about admission procedures, accreditation of programmes of study, schemes of Recruitments, academic and administrative matters pertaining to University Colleges, and general quality assurance processes of the University.

The University has an Examinations and Evaluation Centre, which is responsible for conducting and monitoring examinations, marking answer scripts, recording the results and issuing certificates. The procedures are similar to those of other universities in Sri Lanka.

The University also has a Quality Assurance Committee (QAC) which meets monthly to take initiatives to ensure that programmes of study are conducted within the expected norms and standards, and to enhance related facilities and student welfare. A monthly progress report is put forward to the Academic Council by the QAC.

All functions of the officers, and bodies mentioned above are governed by a set of by-laws, regulations, rules, procedures, and policies that have been developed and approved by the University.

Such documents include:

By -Laws

- By law for the award of degrees, post graduate diplomas and higher degrees by the University of Vocational Technology.
- By law for conduct of examinations, offences, punishments and appeals procedure.
- By-law for the University students' assembly at the University of Vocational Technology.
- By-law for residence and student discipline at the University of Vocational Technology.
- By law for the award of certificates of competence, elementary certificates, certificates, advanced certificates, diplomas and advanced diplomas by the University of Vocational Technology.
- By-laws on the procedure of convocation of the University of Vocational Technology.

Regulations

- Regulations for the award of the degree of bachelor of education in Technology by the University of Vocational Technology.
- Regulations for the award of the degree of bachelor of Technology by the University of Vocational Technology.
- Regulation for the award of certificates of competence, elementary certificates ,advanced certificates, diplomas and advanced diplomas by the University of Vocational Technology.

Rules

- Rules for the award of the degree of Bachelor of education in Technology by the University of Vocational Technology.
- Rules for the award of the degree of Bachelor of Technology in industrial & Vocational Technology by the University of Vocational Technology.
- Rules for the election of Dean of a faculty at the University of Vocational Technology.
- Rules for the conduct of proceedings of the University of Vocational Technology appeals Board.
- Rules for the award of certificates of competence, elementary certificates, certificates, advanced certificates, diplomas and advanced diplomas by the University of Vocational Technology.

Procedures

- Procedure- Admission procedure, and registration
- Procedure- Exemptions
- Procedure – Answer scripts re-scrutinizing of results

8.3 Admission -2016

As a measure of increasing the number of students for especially weekday programmes a decision was taken to enrol students from General Certificate of Examination Advanced Level) from the year 2017, and all necessary approvals from the Faculty Boards, Academic Council, Admission, Accreditation

Council, and the Board of Governors were taken. The process commenced in the year 2016. The details will be included in the 2017 Annual Report.

Table 19 : Summary of Student Registration - 2016

	Degree Programmes	Groups	2016		
			Female	Male	Total
1	Bachelor of Education in Technology	BET B1
2	Bachelor of Education in Technology	BETB2	6	9	15
3	B. Tech. in Building Services Technology	BSTB1	6	13	19
4	B. Tech. in Building Services Technology	BSTB2	12	28	40
5	English Language Teaching	ELTB2	23	15	38
6	B. Tech. in Food Process Technology	FPTB1
7	B. Tech. in Food Process Technology	FPTB2	21	24	45
8	B. Tech. in Film & Television Production Technology	FTPTB2	3	28	31
9	B. Tech. in Industrial Management Technology	IMB1
10	B. Tech. in Industrial Management Technology	IMB2	9	15	24
11	B. Tech. in Manufacturing Technology	MAN B1	0	0	0
12	B. Tech. in Manufacturing Technology	MANB2	0	22	22
13	B. Tech. in Mechatronics Technology	MECB1	3	18	21
14	B. Tech. in Mechatronics Technology	MECB2	1	39	40
15	B. Tech. in Multimedia & Web Technology	MMWB1	21	5	26
16	B. Tech. in Multimedia & Web Technology	MMWB2	17	17	34
17	B. Tech. in Network Technology	NETB1	3	27	30
18	B. Tech. in Network Technology	NETB2	4	27	31
19	B. Tech. in Software Technology	SOFB1	16	16	32
20	B. Tech. in Software Technology	SOFB2	11	16	27
21	B. Tech. in Technology in Quantity Surveying	QS B2	16	40	56
22	B. Tech. in Construction & Resource Management	CTRM B1
23	B. Tech. in Construction & Resource Management	CTRM B2	8	53	61
	Total		180	412	592

8.4 Accreditation

The University applied for accreditation from The Institute of Engineers, Sri Lanka (IESL) for three of its programmes:

- Bachelor of Education in Mechatronics Technology
- Bachelor of Technology in Building Services Technology
- Bachelor of Technology in Manufacturing Technology

Following NVQ programmes were accredited in the year 2016 by the Tertiary and Vocational Education Commission

- National Diploma in Technical Teacher Education (NVQ Level 5)

- National Diploma in Quantity Surveying (NVQ Level 6)

The first academic audit was conducted in the year 2016, and details will be included in the 2017 annual report. In the meantime, it is being discussed at the ministerial level that the University should get the UGC accreditation for its study programmes, the AAQA Division made arrangements to educate the staff about the requirements that they should be ready for getting their programmes accredited from UGC.

8.5 Quality Assurance

AAQA Division of the UoVT is actively participating in enhancing quality enhancement related programmes in the University as well as programmes conducted by the Ministry of Skills Development and the Tertiary and Vocational Education Commission. The Division initiated a two-day training programme for the staff of TVET institute namely “Developing Quality in Major Steps: The path ahead in TVET” and during the year 2016 240 were trained. Two TOT programmes were held in the University to train the staff on online learning as well, equipping lecturers to use a Learners management System enhance integrative, interactive and collaborative learning, which the trend in contemporary global education is. Measures were taken to train the staff of newly established University Colleges, and as a result, three University Colleges out of six have installed Quality management Systems (QMS).

More tangible results of the initiations taken during the first two years by this newly established division will hopefully appear in the 2017 annual report. Even though some processes, functions, and events like publishing News Letter, Co-Curricular Activities, Research Symposium, Aesthetic Programmes, the Division participated actively as such activities directly enhances quality in an educational institute.

9.0 Department of General Administration

Department of General Administration facilitates the smooth operation of the University whilst managing the Human Resource of the University in the sense of Academic and Administration staff. The main administrative facilitation includes,

- Documents office management
- Information routing and tracking
- Routine operation of programs
- Daily administration of program activities, including Mail, document, and message handling
- Scheduling meetings, conferences and other events of the University.
- Travel arrangements
- Office supply control
- Routine inquiries and replies
- Documents unit staff meeting proceedings

- Documents on-going and one-time planning, review, and evaluation of unit programs, projects, and services

New Recruitments

The Board of Governors approved following new appointments.

Table 20 : New Recruitments

No	Designation	Number of appointment
1	Lecturer (Probationary)	04
2	Producer	01
3	Demonstrator	03
4	Associate Officer	06
5	Technical Officer (Lab)	01
6	Management Assistant	03

Promotions

The Board of Governors approved the following promotions for internal staff.

Table 21 : Promotions

No	Name	Designation	Date of promotion
1	Mr. M G Dharmasiri	Senior Assistant Registrar	1/6/2016
2	Mr. N L J C Liyanage	Associate Officer	1/6/2016
3	Ms.K G Alahapperuma	Senior Lecturer Gr.II	1/6/2016

Resignations

Board of Governors approved the following resignations.

Table 22 : Resignations

No	Name	Designation	Date of Resignation
1	Ms. K K Prasansa	Associate Officer	20/01/2016
2	Mr. D D Wijesinghe	Senior Lecturer Gr.I	3/10/2016
3	Mr.M M K S Disanayaka	Producer	5/6/2016
4	Ms. M D A Priyadarshika	Lecturer (Probationary)	30/5/2016
6	Dr. T A Piyasiri	Vice Chancellor	13/9/2016
7	Ms. D S Samaraheva	Assistant Registrar	30/9/2016
8	Ms. I H H Isurika	Management Assistant	2/11/2016
9	Ms. M D R Rasanjalee	Associate Officer	9/11/2016

9.1 Opportunities for staff Developments

The University recognized that its staff is the fundamental to its success. A strategic, professional approach to staff development helps the University to attract and retain high-caliber staff with the skills and competencies necessary to deliver its objectives.

It is a sole responsibility of the University Administration to provide staff with development opportunities to ensure that individuals and departments are able to contribute fully to the achievement of department and University objectives in the context of the strategic plan.

According to the Human resource development policy of the University it focused to orient, train and develop personnel by improving skills, knowledge, capabilities and competencies required to perform well on their job. By offering programs designed to promote personal and professional career growth, they would enable the University to improve efficiency, productivity and profitability.

Accordingly in the year 2016 University made a significant attention on the staff development and invested a remarkable portion of money on capacity building programs to enhance the knowledge, soft and hard skills and attitudes of the University community. Therefore University sponsored for local and foreign training opportunities for both Academic and Non Academic staff for the career development.

9.2 Sponsorship for Post Graduate Studies - Local

No	Name	Designation	Name of Course	Course fee
1	Mr. M W P Maduranga	Lecturer (Probationary)	Master of Science in Engineering Programme - University of Peradeniya	Rs.205,700/-

9.3 Short term Trainings for Academic members – Foreign and Local

In par with the Annual Human Resource Development Plan of the University selected academic members award the opportunities to undergo with specified foreign and local training programs funded by the funds allocated to the capacity development fund of the University and funds of the Skill sector Development Fund. Summary of the grants in year 2016 as following tables 23,24.

9.4 Short term Trainings for Non Academic members

All non-academic staff members were granted opportunity to undergo with respective short term trainings on skills, knowledge and attitude on selected subject areas respectively with their job scope. Summary for 2016 as following table 25.

Table 23 : Foreign Training for Academic staff

Name of Training	Duration	Date	Institution/Trainer	Title	Trainee	Designation
Visit Germany on a study tour	10 day	11 June to 19 June 2016	Ministry	Dr.	D D D Suraweera	Senior Lecturer II/Dean (FIVT)
				Mr.	L W S Kularathne	Senior Lecturer II/Dean (FTT)
				Ms.	Y G Padmashanthi	Senior Lecturer II
				Ms.	Y S Manathunga	Lecturer (Probationary)
				Mr.	S A N Danushka	Lecturer (Probationary)
Familiarization visit to Seychelles	5 day	22/08/2016-26/08/2016	The High Commission of the Republic of Seychelles in Colombo	Dr.	D D D Suraweera	Senior Lecturer II/Dean (FIVT)
				Mr.	S P A R S Jayathilaka	Senior Lecturer II
Leadership Training program	13 day	21/8/2016-3/9/2016	ITE Education Service of Singapore	Mr.	L W S Kularathne	Senior Lecturer II/Dean (FTT)
Conference on Raising Productivity in Higher Education - Indonesia	7 days	28/8/2016-2/9/2016	Asian Productivity Organization	Mr.	S A Liyanage	Senior Lecturer II/Director - AA&QA
Dubbing, Subtitling and TV Programs Production Training - Korea	14 day	17/09/2016-02/10/2016	Sri Lanka National Broadcast (Sri Lanka) - Korea	Mr.	K M S A D Bandara	Senior Lecturer II
Macro-Policy of Vocational Education for Developing Countries	22 day	11/10/2016-31/10/2016	The People's Republic of China	Ms.	T K Malwatta	Senior Lecturer II
Leadership Training Programme for Centre managers of the TVET Institutes with support of ITE Education Services - Singapore	14 day	20/11/2016-03/12/2016	Skills Sector Development Programme	Mr.	S A Liyanage	Senior Lecturer II

Table 24 : Local Trainings for Academic staff

No	Name of Training	Duration	Date	Institution/Trainer	Trainee		Designation
					Title	Name	
1	Environmental Safeguard Process Capacity Building Programme	1 day	19/01/2016	SkillD Sector Development Division	Ms	K G N P Rajapaksha	Lecturer (Probationary)
2	Pre-stressed Concrete & Estimation in Construction	1 day	22/01/2006	Construction Industry Development Authority	Ms	S R M P Senevirathne	Lecturer (Probationary)
3	Obina Nivasa hadamu mehema	2 days	23/3/2016	Construction Industry Development Authority	Mr.	D D D Suraweera	Senior Lecturer
4	CPD Course Announcement	3 days	28-06-2016-30-06-2016	Arthur C Clarke Institute for Modern Technologies	Ms	W C C Sumathirathna	Senior Lecturer
5					Ms	J K Kanthi	Senior Lecturer
6	Addressing Social Equity & Gender Equality Concerns in the Skills Sector Enhancement Program	1 day	26/07/2016	SSD	Ms	Seivachelvy	Lecturer (Probationary)
7	Making Teaching Effective (MaTE)-2016	10 days	06/10/2016-22/12/2016	University of Colombo	Mr	T D Denagama	Lecturer (Probationary)
8					Mr	D T Ganegoda	Lecturer (Probationary)
9					Ms	G M S R P Manawadu	Lecturer (Probationary)
10					Ms	W K Moramudali	Lecturer (Probationary)
11	Bioassay methods in natural Product Research	1 day	30/9/2016	Institute of Chemistry Ceylon	Ms	M Thenabadu	Lecturer (Probationary)
12					Mr	C J Abewikcrama	Lecturer (Probationary)
13					Mr	U A S K Edirisinghe	Lecturer (Probationary)
14	Seminar on "Aluminum & Plumbing Works in Highrise	1 day	7/10/2016	Construction Industry Development Authority	Ms	G M S R P Manawadu	Lecturer (Probationary)
15	Linux System Architecture & Administration	3 days	28,29,30/11/2016	Lanka Education & Research Network	Mr	A S K Wijewardhana	Lecturer (Probationary)
16	Revit MEP	10 weeks	16/8/2016	CADD Centre Lanka (Pvt) Ltd	Mr	G M S R P Manawadu	Lecturer (Probationary)
17	Outbound Training	3 days	25,26/11/2016	EBB Training Institute		All Staff	

Table 25 : Trainings for Non-academic staff

No	Name of Training	Duration	Date	Institution/Trainer	Trainee		Designation
					Title	Name	
1	Environmental Safeguard Process Capacity Building Programme	1 day	19/01/2016	Skilld Sector Development Division	Mr	G W Banduwardane	Assistant Bursar
2					Mr	C K Wickramasinghe	Work Supiritendent
3	Advance Certificate Course in Ccontract and Procurement Management Course	32 days	2/18/2016	Construction Industry Develop	Mr.	G W Banduwardana	Assistant Bursar
4	Open Biblio Library Automation Spftware	2 days	26,25/2/2016	National Institute of Library & Information Sciences	Ms.	G W Upamalika	Senior Assistant Librarian
5					Ms.	A S G A Niroshani	Assistant Librarian
6	Constitutional Frame work for public Procurement and Asset Management	1 day	18/3/2016	SSD	Mr.	S A Ranjith	Management Assistant
7					Ms.	H I G Sriyani	Management Assistant
8					Mr.	D D W Sirimanna	Management Assistant
9	Official Bank Accounts and Cheques	1 day	7/4/2016	Prag Service (Pvt) Ltd	Mr.	V C A Adihetti	Management Assistant
10	workshop on Attitudes and Skills Development - part 02	1 day	13/5/2016	Institute of Human Resource Advancement	Ms.	M S S V Jayawardana	Assistant Librarian
11					Mr.	G D I Pushpa Kumara	Associate Officer
12					Ms.	W A Sunethra	M/A/Laboratory Technician
13					Ms.	N A Waththedegara	Laboratory Technician
14					Mr.	S A Ranjith	Management Assistant
15					Mr.	N L J C L Liyanage	Management Assistant
16					Ms	G G Chamila Priyangan	Management Assistant
17					Ms	P L K Muthukumarana	Management Assistant
18					Mr	G K T A Piyananda	Office Assistant
19					Ms	S H Samitha Chandram	Office Assistant
20	Operation & manintenance of Generators	2 days	10,09-06-2016	Construction Industry Development Authority	Mr.	C K Wickramasinghe	Work Supiritendent
21					Mr.	R P L Perera	Management Assistant

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22	Motivate Yourself and your team-Awareness program	1 day	16-06-2016	National Human Resources Development Council	Ms	I N Peduruhewa	Assistant Registrar
23	Communication skills	1 day	23-06-2016	Skills Development Fund Ltd	Ms	D S Samarahewa	Assistant Registrar
24	Invitation for the national HR Conference 2016	1day	22-06-2016	Institute of Personnel management Sri Lanka	Ms	Nilmini Diyabedamage	Drector Genaral
25					Ms	I N Peduruhewa	Assistant Registrar
26	Sri Lanka Public Sector Accounting Standards (SLPSAS) Nos 11 to 20	3 days	08,09,15/07/2016	Assiciation of Public Finance Accountants of Sri Lanka	Ms	A P Aluthge	Director Finance
27					Ms	R A N D Rupasinghe	Internal Auditor
28					Ms	G A A K Dilrukshi	Assistant Bursar
29	Enhancing Office Procedures : File Management	9.30 - 12.3	20/07/2016	University of Colombo	Ms	K S K De Silva	Management Assistant
30					Ms	W K Nishanthi	Associate Officer
31					Ms	N E T Anuruddika	Management Assistant
32	Work-life balance	9.30 - 12.3	21/07/2016	University of Colombo	Ms	S A D A C Padmakumar	Programme Officer
33	Addressing Social Equity & Gender Equality Concerns in the Skills Sector Enhancement Program	1 day	26/07/2016	SSD	Ms	N Diyabedamage	Director Genaeral
34	Maintenance of Diesel Generaators (16M25)	5 days	31,30 July & 06,07,08 August 2016	Construction Equipment Training Centere	Mr	K M R C Fernando	Office Assistant
35	The Power of Positive Attitude	1 day	28/07/2016	Life Skill Academy	Ms	K S K De Silva	Management Assistant
36					Ms	W A C Sugathapala	Management Assistant
37					Ms	K M G G S Dias	Management Assistant
38					Ms	B L C Jeewani	Management Assistant
39					Ms	D G K Swarnalatha	Management Assistant
40					Mr	J C Kodithuwakku	Management Assistant
41					Mr	K G U W Abeydeera	Management Assistant
42					Mr	S S Hewawasam	Management Assistant
43	Mr	S R Colambarachchi	Laboratory Technician				
44	Mr	W G Bandula	Driver				

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45	Concept of Power & Art of leadership	1 day	29/07/2016	National Institute of Labour studies	Ms	S A D A C Padmakumari	Programme Officer
46					Mr	S N P K Chandimal	Management Assistant
47					Mr	G D I Pushpakumara	Associate Officer
48					Mr	R D P I Priyadarshana	System Administrator
49					Mr	N L J C Liyanage	Associate Officer
50	Internal & External Customer care	2 day	02,03/08/2016	National Institute of Labour studies	Ms	W K Nishanthi	Associate Officer
51					Ms	A.S.W. wickramasingh	Management Assistant
52					Mr	L A U P Pushpakumara	System Administrator
53					Ms	I H Hasani Isurika	Management Assistant
54	Effective Office Management Skills	3 days	29,30,31/08/2016	National Institute of Labour studies	Ms	G P Samanthi	Associate Officer
55					Ms	H S P Subashini	Associate Officer
56					Mr	S H P Premarathne	Management Assistant
57					Ms	J L G W de Silva	Management Assistant
58	Workshop on Procurement & Evaluation of IT Products	2 days	31,30/8/2016	SDFL	Mr	C weerasinghe	Electrician
59	Labour Law for Career Advancement	1 day	1/9/2016	Glaserberg Holdings (Pvt) Ltd	Mr	G D I Pushpakumara	Associate Officer
60					Mr	A M C Gunarathne	Management Assistant
61	Procurement Capacity Development	5 days	07,08,09,29,30/9/2016	SSD/SLIDA	Mr	R D Nishantha	Assistant Bursar
62	The HR Role in improving public Sector Delivery	1 day	28/9/2016	National Human Resources Development Council	Ms	I N Peduruhewa	Assistant Registrar
63	Financial Statements (Final Accounts)	1 day	27/10/2016	Prag Service (Pvt) Ltd	Ms	R D Nishantha	Assistant Bursar
64	Energy Conservation in Commercial Building	1 day	1/11/2016	Construction Industry Development Authority	Mr	C K Wickramasinghe	Work Supiritendent
65					Mr	R P L Perera	Management Assistant
66	Plumbing Technology (Residential)	1 day	10/11/2016	Construction Industry Development Authority	Mr	M G S M Gunaratne	Office Assistant
67					Mr	K M R C Fernando	Office Assistant
68	Industrial Disputes, Social Security & Termination of Employment	2 day	10/11/2016	Prag Service (Pvt) Ltd	Ms	W M T D Wanninayaka	Associate Officer

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69	Be an Effective Office Assistant	1 day	17/11/2016	Glaserberg Holdings (Pvt) Ltd	Mr	W M C S H Bandara	Office Assistant
70					Mr	U L U Indika	Office Assistant
71					Mr	S H Samitha Chandramali	Office Assistant
72					Mr	M L A Sanjeewa	Office Assistant
73					Mr	D W C W Kumara	Office Assistant
74					Mr	A G Sunil Shantha	Office Assistant
75					Mr	H D M Liyanarachchi	Office Assistant
76					Stores Management & Purchasing Procedures	2 days	25,24/11/2016
77	Effective Management Skills	2 days	29,28/11/2016	SDFL	Mr	R S Jayaweera	Associate Officer
78					Mr	H M K R B Kiriella	Associate Officer
79					Ms	W M T D Wanninayaka	Associate Officer
80					Ms	W S Wiyanage	Associate Officer
81					Ms	A D D Tharika	Management Assistant
82					Ms	T A C H Nandasiri	Management Assistant
83					Ms	G A L S Kumari	Management Assistant
84	Professionalism as way of life		29/11/2016	NHRDC	Ms	I N Peduruhewa	Assistant Registrar
85	Sri Lanka Human Capital Management (HCM) Awards 2016 "SHIFT 20202		29/11/2016	NHRDC	Ms	Nilmini Diyabedanage	Director General
86	Linux System Architecture & Administration	3 days	28,29,30/11/2016	Lanka Education & Research Network	Mr	L A U P Pushpakumara	System Administrator
87					Mr	R D P I Priyadarshana	System Administrator
88	Personal File Management	2 days	08,05/12/2016	SDFL	Ms	W M T D Wanninayaka	Associate Officer
89	Outbound Training	3 days	25,26/11/2016	EBB Training Institute		All Staff	
90	MIS Training Programme	1 day	22/12/2016	UVT	Mr	K D Sampath	Associate Officer
91					Mr	R S Jayaweera	Associate Officer
92					Mr	H M K R B Kiriella	Associate Officer
93					Ms	W M T D Wanninayaka	Associate Officer
94					Ms	W S Wiyanage	Associate Officer
95					Ms	A D D Tharika	Management Assistant
96					Ms	T A C H Nandasiri	Management Assistant
97	Ms	G A L S Kumari	Management Assistant				

10.0 Revised Financial Statements

- Statement of Financial Position
- Statement of Financial Performance
- Cash Flow Statement
- Accounting Policies
- Notes to the Financial Statements

10.1 Statement of Financial Position

UNIVERSITY OF VOCATIONAL TECHNOLOGY				
STATEMENT OF FINANCIAL POSITION				
As at 31st December			2016	2015
	Note		Rs.	Rs.
ASSETS				
Current Assets				
Cash & Cash Equivalents	2		15,478,526	13,535,990
Advances, Deposit Receivables	3		255,000	155,000
Stocks			4,410,552	3,425,096
Pre Payments	4		1,903,276	1,773,980
Staff Loans & Advances	5		5,316,024	5,217,300
Debtors and other Receivables	6		3,524,008	3,416,922
			30,887,386	27,524,288
Non - Current Assets				
Investments	7		22,579,037	16,245,739
Property, Plant and Equipment	8		1,377,035,600	736,629,684
Work in Progress	9		206,933,119	208,092,599
Intangible Assets	10		4,825,366	
			1,611,373,122	960,968,022
Total Assets			1,642,260,508	988,492,310
LIABILITIES				
Current Liabilities				
Receipts in Advance			220,500	
Accounts Payable & Other Liabilities	11		18,591,272	18,693,005
Short Term Deposits Refundable	12		2,275,578	1,761,853
			21,087,350	20,454,858
Non Current Liabilities				
Provision for Gratuity	13		29,043,106	26,313,716
Long Term Deposits Refundable	14		20,230,000	15,050,000
			49,273,106	41,363,716
Total Liabilities			70,360,456	61,818,574
Total Net Assets			1,571,900,052	926,673,736
NET ASSETS /EQUITY				
Capital Grants	15		1,546,616,800	904,760,761
Revaluation Surplus			31,804,597	32,834,938
Accumulated Fund	16		(7,100,357)	(11,490,975)
Other Funds	17		579,012	569,012
Total Net Assets/Equity			1,571,900,052	926,673,736

The accounting policies on pages 51 to 54 & notes on pages 55 to 66 form an integral part of these financial statements.

Certification

We certify that the above financial statements give a true & fair view of affairs as at 31.12.2016 and it's Surplus/(Deficit) for the year ended 31.12.2016

.....
Prof.G.L.D.Wickramasinghe

Vice Chancellor

.....
A.P.Aluthge

Director Finance

The Board of Governors is responsible for the preparation & presentation of these Financial Statements.

These Financial Statements were approved by the Board of Governors and signed on their behalf.

.....
Chandrarathne Vithanage

Member

Colombo

26th September 2017

.....
Dr.D.D.D.Suraweera

Member

10.2 Statement of Financial Performance

UNIVERSITY OF VOCATIONAL TECHNOLOGY STATEMENT OF FINANCIAL PERFORMANCE					
For the Year Ended 31st December				2016	2015
		Note		Rs.	Rs.
Operating Revenue					
Recurrent Grant				180,172,500	152,385,000
Staff Development Grant				2,263,842	2,654,940
Skills Sector Development Grant		18		47,970,476	55,117,802
Revenue From Academic Activities		19		1,686,745	8,105,191
Less-Direct Expenditure on Academic Activities		20		1,190,995	3,949,167
Net Income from Academic Activities				495,750	4,156,025
Revenue from Degree Programmes		21		14,947,420	14,536,220
Other Income		22		6,632,136	5,379,752
Amortisation of Deferred Income		23		89,451,267	88,690,111
Total Operating Revenue				341,933,391	322,919,850
Operating Expenses					
Employee Costs		24		128,787,410	112,235,038
Travelling Expenses		25		112,958	449,553
Supplies & Requisites		26		6,638,114	6,128,922
Maintenance Expenses		27		6,011,988	10,107,539
Services		28		59,397,634	49,441,886
Depreciation & Amortisation on Property, Plant & Equipment		29		89,451,267	88,690,111
Skills Sector Development Expenses		30		47,970,476	55,112,802
Total Operating Expenses before Provisions & Loss on Fixed Assets Disposal				338,369,847	322,165,851
Net Operating Surplus / (Deficit) before Provisions & Loss on Fixed Assets Disposal				3,563,544	753,999
Gratuity Provision				2,910,609	3,060,779
Loss on Fixed Assets Disposal				438,226	747,520
Net Surplus / (Deficit) After Provisions & Loss on Fixed Assets Disposal				214,709	(3,054,300)

The accounting policies on pages 51 to 54 & notes on pages 55 to 66 form an integral part of these financial statements.

10.3 Cash Flow Statement

UNIVERSITY OF VOCATIONAL TECHNOLOGY				
CASH FLOW STATEMENT				
For the Year Ended 31st December		2016	2015	
		Rs.	Rs.	
Cash flows from operating activities				
Deficit / Surplus from ordinary activities		214,709	(3,054,300)	
Non - Cash Movements				
Amortisation of Deferred Income/Capital Grants		(89,451,267)	(88,690,111)	
Depreciation & Amortisation		89,451,267	88,690,111	
Profit/Loss on Disposal of Fixed Assets		438,226	747,520	
Gratuity		2,910,609	3,060,779	
Operating Profit Before Changes in W/C		3,563,544	753,999	
(Increase)/Decrease in Stocks		(985,456)	8,808	
(Increase)/Decrease in Staff Debtors		(98,724)	(467,714)	
(Increase)/Decrease in Debtors and Receivables		(107,086)	2,840,433	
(Increase)/Decrease in Pre-payments		(129,295)	(430,848)	
(Increase)/Decrease in Advance		-	35,427	
(Increase)/Decrease in Deposits Receivable		(100,000)	(130,000)	
(Increase)/Decrease in Received in Advance		220,500	-	
Increase/(Decrease) in Deposits Refundable		513,725	(1,457,875)	
Increase/(Decrease) in Accounts Payable		(101,733)	(544,501)	
Increase/(Decrease) in Student's Welfare		-	-	
Gratuity Payment		(181,219)	(455,161)	
Net cash flows from operating activities		2,594,256	152,568	
Cash flows from investing activities				
Land		(598,939,105)	(8,442,547)	
Buildings		(19,822,047)	(24,093,813)	
Main Building		(47,670)	(11,280,243)	
Computers		(28,985,180)	(2,994,500)	
Furniture and Fittings		(12,516,118)	(5,389,735)	
Office Equipment		(1,567,500)	(261,500)	
Teaching Equipment		(17,729,660)	(11,276,818)	
Plant and Machinery		(26,885,226)	(6,555,416)	
Books		(2,972,765)	(2,207,410)	
Other Assets		(3,407,856)	(1,476,366)	
Work in Progress		(396,750)	(38,566,099)	
Intangible Assets-Software		(3,368,770)	-	
Investment		(6,333,298)	(3,434,067)	
Library Deposits		2,590,000	2,720,000	
Laboratory Deposits		2,590,000	2,720,000	
Proceeds from Disposal Assets		347,617	488,629	
Net cash flows from investing activities		(717,444,328)	(110,049,885)	
Cash flows from financing Activities				
Capital Contributions - Treasury		115,786,158	72,595,060	
Capital Grants		600,996,450	39,365,584	
Other Funds		10,000	9,500	
Net cash flow from financing activities		716,792,608	111,970,144	
Net increase/(decrease) in cash and cash equivalents		1,942,536	2,072,827	
Cash and cash equivalents at beginning of period		13,535,990	11,463,163	
Cash and cash equivalents at end of the period		15,478,526	13,535,990	

The accounting policies on pages 51 to 54 & notes on pages 55 to 66 form an integral part of these financial statements.

10.4 Statement of Changes in Net Assets

UNIVERSITY OF VOCATIONAL TECHNOLOGY															
STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 31ST DECEMBER 2016															
	Accumulated Fund Rs	Revaluation Surplus Rs	Other FUNDS RS	Capital Grants											Total Net Assets Rs
				TEDP RS	Treasury RS	GOPA RS	Ministry of YASD RS	DTET RS	NORAD RS	SDP RS	WUSC RS	MOF RS	SDD RS	Deffered Income RS	
Balance as at 01.01.2015	(5,543,438)	33,987,730	559,512	301,560,720	25,150,000	18,600	243,813,444	177,985,357	630,374	19,378,211	1,263,750	11,000	70,875,922	324,289,360	1,193,980,542
Adjustments	(2,893,237)	(1,152,792)	9,500	(291,000)						(751,808)				(841,342)	(5,920,679)
Amortisation				(167,952,204)	(19,800,000)	(9,300)	(62,283,850)	(45,372,420)	(474,582)	(9,810,131)	(947,812)	(4,124)	(1,461,236)	(22,811,224)	(330,926,887)
Contributions for the year														72,595,060	72,595,060
Surplus /(Deficit) for the period	(3,054,300)														(3,054,300)
Balance as at 31.12. 2015	(11,490,975)	32,834,938	569,012	133,317,516	5,350,000	9,300	181,529,594	132,612,937	155,792	8,816,271	315,938	6,876	69,414,686	373,231,854	926,673,736
Balance as at 01.01. 2016	(11,490,975)	32,834,938	569,012	133,317,516	5,350,000	9,300	181,529,594	132,612,937	155,792	8,816,271.16	315,938	6,876	69,414,686	373,231,854	926,673,736
Adjustments	4,175,909	(1,030,341)	10,000		9,633,333		579,167							2,250,875	15,618,943
Amortisation				(28,157,790)	(2,274,166)	(1,860)	(12,439,336)	(11,226,059)	(86,125)	(2,421,482.50)	(315,938)		(1,721,983)	(28,745,208)	(87,389,944)
Additions								595,500,000					5,496,450		600,996,450
Contributions for the year														115,786,158	115,786,158
Surplus /(Deficit) for the period	214,709														214,709
Balance as at 31.12. 2016	(7,100,357)	31,804,597	579,012	105,159,726	12,709,167	7,440	169,669,425	716,886,878	69,667	6,394,789	0.00	6,876	73,189,153	462,523,679	1,571,900,052

The accounting policies on pages 51 to 54 & notes on pages 55 to 66 form an integral part of these financial statements.

10.5 Notes to the Financial Statements

10.5.1 Significant Accounting Policies

10.5.2 General Policies

10.5.3 Reporting Entity

University of Vocational Technology (hereafter referred to as the “University”) was incorporated by Act of parliament No.31 of 2008, and is situated at No.100, Kandawala, Rathmalana.

10.5.4 Principal Activities

- a. Conducting undergraduate programmes
- b. Development of postgraduate programmes
- c. Conducting researches relating to TVET Education
- d. Developing curricula for TVET institutions
- e. Developing degree curricula
- f. Developing learning materials
- g. Conducting short term training programs, seminars and workshops for professional development

10.5.5 Basis of Preparation

a. Statement of Compliance

The Financial Statements have been prepared in conformity with Sri Lanka Public Sector Accounting Standards . The accounting policies are consistent with those used in the previous period, except where it is disclosed.

The Financial Statements have been prepared on Going Concern basis since there is no intention of dissolving the institution in future period (2017).

b. Basis of Measurement

Financial statements have been prepared on historical costs basis and no adjustments are made for changes in values, except where it is stated.

c. Functional & Presentation Currency

Financial Statements are presented in Sri Lankan Rupees, which is the functional & presentation currency of the University.

All financial information presented in Sri Lankan Rupees has been rounded to the nearest Rupee, unless stated otherwise.

10.5.6 Comparative Information

Comparative information is disclosed in respect of the previous period to enhance the understanding of the financial statements of the current period.

When the presentation or classification of items in the financial statements have been amended, comparative amounts have also been reclassified to conform with the current year in order to provide a better presentation.

10.6 Assets & Bases of their valuation

10.6.1 Property Plant and Equipment

a. Recognition & Measurement

Property, Plant and Equipment which were acquired after 12 October 2009 are stated at cost less accumulated depreciation.

b. Cost

The cost of property, plant and equipment comprises its purchase price and any expenditure incurred in bringing the assets to its working condition for its intended use. Subsequent expenditure incurred for the purpose of acquiring, extending, or improving assets of a permanent nature has been treated as capital expenditure.

c. Depreciation

The provision for depreciation is calculated by using the straight line method on the cost or valuation of property, plant & equipment, at the following rates over their useful lives.

• Buildings	5%
• Boundary Walls	5%
• Fountain	5%
• Motor Vehicles	25%
• Computers	16.66%
• Furniture & Fittings	10%
• Office Equipment	10%
• Plant & Machinery	10%
• Teaching Equipment	10%
• Books	10%
• Other Assets	33.33%

Depreciation is provided for the full year, for year of acquisition and no depreciation is provided for the year of disposal of assets, up to 31.12.2013. Depreciation of assets begins when it is available for use and ceases date on which asset is classified as held for sale/ disposal, from 2013 onwards.

The passenger bus (Ashok Leyland – 42 seater) purchased in 1996 has no carrying value as at 31.12.2016 since it is not in useable state.

The cost of the Establishment Code developed for the University is identified under Other Assets and would be written off once it is feasible for implementation.

10.6.2 Valuation of Assets

a. Revalued Property, Plant & Equipment were stated at revalued amounts less accumulated Depreciation.

b. Life time of the revalued assets , decided by an appointed committee, are as follows.

Furniture & Fittings 08 Yrs

Teaching Equipment 10 Yrs

Life time of the Buildings was taken as 20 Yrs.

The balance useful life time of Property, Plant and Equipment which has zero carrying value as at 31.12.2014, was determined by an appointed committee and depreciated accordingly.

Lifetime from 2014

Computers (Valued)	2 yrs & 9.5 months
Office Equipment (Valued)	2 Yrs & 9.5 months
Computers – (University funded)	2Yrs & 9 months
Other Assets – (University funded)	2 Yrs & 9 months

The balance useful life time of Property, Plant and Equipment which has zero carrying value as at 31.12.2015, was determined by an appointed committee and depreciated accordingly.

Vehicles (University funded)	12 Yrs from year of purchase
Vehicles (Valued)	12 Yrs from year of purchase
Computers (University funded)	6 Yrs from year of purchase
Library Books (University funded)	6 Yrs from year of purchase
Other Assets (University funded)	6 Yrs from year of purchase

The balance useful life time of Property, Plant and Equipment which has zero carrying value as at 31.12.2016, was determined by an appointed committee and depreciated accordingly.

Computers (University funded)	2 Yrs from year 2016
Library Books (University funded)	5 Yrs from year 2016

The balance useful life time of Property, Plant and Equipment which has zero carrying value as at 31.12.2017, was determined by an appointed committee and depreciated accordingly.

Other Assets (University funded)	3 Yrs from year 2017
Library Books (University funded)	
Purchased in Year 2012	4 Yrs from year 2017
Purchased in Year 2014	7 Yrs from year 2017

10.6.3 Inventories

Inventories are stated at the lower of cost and net realizable value. Net realizable value is the estimated selling price at ordinary course of business less the estimated cost of completion and selling expenses.

10.7 Provision for Retiring Gratuity

Provision has been made for the retiring gratuity, which may fall due for payment under the payment of Gratuity Act No. 12 of 1983 for all the employees those who have been in service in the University. The liability to an employee arises only on completion of 5 years of continued service.

The total liability is not externally funded nor is it actuarially valued.

10.8 Government Grants & Subsidies

Government grants that compensate the University for expenses incurred are recognized on receipt. Grants that are in recurrent nature are recognized as income in the statement of financial performance where as grants that are of capital nature have been credited to the differed income and amortized annually on consistent basis over the useful life of the related asset.

10.9 Financial Performance Statement

10.9.1 Revenue Recognition

- a. Revenue from recurrent grant is recognized on receipt.
- b. Course and Diploma fees are recognized on receipt.
- c. Consultancy income is recognized as revenue on completion of such activity.
- d. Other income is recognized on accrual basis.

10.9.2 Expenditure

All expenditure incurred in day to day operations of the university and in maintaining the property, plant and equipment in a state of efficiency, has been charged to Income Statement in arriving at the Surplus/Deficit for the year.

10.10 Cash flow Statement

The Cash flow Statement has been prepared by using the “Indirect Method” Cash and Cash equivalent comprise of bank balances of the University Bank Accounts.

10.11 Disclosures

Events after balance sheet date

There were no events occurring after the Balance Sheet date which require adjustments or disclosures in the financial statements.

10.12 Notes to the Financial Statements

University of Vocational Technology			
Notes to the Financial Statements			
		2016	2015
For the Year Ended 31st December		Rs.	Rs.
2	Balances at Banks		
	Bank of Ceylon - Rathmalana A/C 0070308457	8,396,870	6,311,173
	Peoples Bank - Rathmalana A/C 080-1-001-3-0003120	3,509,707	3,652,868
	7 Days Call Deposits-Peoples Bank Ratmalana	3,571,949	3,571,949
		15,478,526	13,535,990
3	Advances, Deposit Receivables		
	Deposits Receivable		
	Security Deposit - Convocation	250,000	150,000
	Library Deposit-University of Colombo	5,000	5,000
		255,000	155,000
		255,000	155,000
4	Pre-payments		
	Insurance & Registration fees	388,008	198,527
	Plant Machinery & Equipment - Other	-	943,997
	Rent & Local Taxes-Taxes	-	30,505
	Software Updating	1,063,750	201,983
	Foreign Travelling-Incidental	-	45,565
	Maintenance-Photocopiers/Air Conditioners & Lift	287,908	333,837
	NewsPapers & Periodicals	27,337	19,566
	Membership	136,273	-
		1,903,276	1,773,980
5	Staff Loans & Advances		
	Distress Loans	5,313,524	5,214,800
	Festival Advances	2,500	2,500
		5,316,024	5,217,300
6	Debtors and Receivables		
	Sundry Income	115,623	104,704
	Income-Consultancy Training, Curriculum & Services	-	1,242,688
	Rental of Property	102,850	41,600
	Fixed Deposit Interest	818,707	592,561
	Call Deposit Interest	260,003	116,748
	P.M.U.S.Mudalige	3,400	3,400
	P.A.K.Gananath	7,000	7,000
	Youth Service Council	774,447	624,447
	Skills Sector Development Programme	1,436,068	568,217
	National Productivity Secretariat	5,910	-
	University Colleges	-	115,557
		3,524,008	3,416,922
7	Investments(Refundable deposits to students)		
	Peoples Bank-Ratmalana	8,020,000	2,455,000
	Bank of Ceylon-Ratmalana	14,559,037	13,790,739
		22,579,037	16,245,739

University of Vocational Technology – Annual Report 2016

University of Vocational Technology					
Notes to the Financial Statements					
8 Property, Plant & Equipment					
	Balance as at	Adjustm.	Addition	Disposals	Balance as at
	1/1/2016				12/31/2016
	Rs.	Rs.	Rs.	Rs.	Rs.
8.1 .Rehabilitation & Improvements					
Land	4,633,189.51		-		4,633,189.51
Buildings	66,337,194.78		14,091,096.58		80,428,291.36
Main Building	17,553,494.28		47,669.52		17,601,163.80
Motor Vehicles	569,931.00		-		569,931.00
Computers	16,500.00		-		16,500.00
Furniture & Office Equipment	2,022,586.20		-		2,022,586.20
Plant and Machinery	157,051.53		-		157,051.53
Boundry Walls	874,485.54		-		874,485.54
Books	225,000.00		-		225,000.00
Other Assets	432,035.01		-		432,035.01
8.2 .Acquisition of Fixed Assets					
Land & Land Improvement	10,941,737.80		598,939,104.91		609,880,842.71
Buildings	544,827,470.12	-	5,730,950.47		550,558,420.59
Univotec Fountain	11,190,627.36		-		11,190,627.36
Motor Vehicles	39,450,000.00	-	-	(700,000.00)	38,750,000.00
Computers	41,459,836.86	-	28,985,180.00	(618,000.00)	69,827,016.86
Furniture and Fittings	51,749,015.36	-	12,516,119.20	(707,920.00)	63,557,214.56
Office Equipment	50,621,794.52	-	1,567,500.00	(84,000.00)	52,105,294.52
Teaching Equipment	267,955,609.82	-	17,729,661.20	(1,144,500.00)	284,540,771.02
Plant and Machinery	43,098,266.35	-	21,388,776.96	(250,000.00)	64,237,043.31
Books	29,424,219.34	-	2,972,765.00		32,396,984.34
Other Assets	12,535,053.52	(525,000.00)	3,407,856.03	(84,500.00)	15,333,409.55
			-		
			-		
Sub Total	1,196,075,098.90	(525,000.00)	707,376,679.87	(3,588,920.00)	1,899,337,858.77
Property, Plant & Equipment - SSD					
	Balance as at	Adjustm.	Addition	Disposals	Balance as at
	1/1/2016				12/31/2016
	Rs.	Rs.	Rs.	Rs.	Rs.
8.1-a .Rehabilitation & Improvements					
Buildings	6,992,138.39		-		6,992,138.39
8.2-a .Acquisition of Fixed Assets					
Furniture and Fittings	537,342.40		-		537,342.40
Office Equipment	1,322,720.00		-		1,322,720.00
Teaching Equipment	2,425,998.78		-		2,425,998.78
Plant & Machinery			5,496,450.00		5,496,450.00
Other Assets	2,002,336.39		-		2,002,336.39
			-		
Sub Total	13,280,535.96	-	5,496,450.00	-	18,776,985.49
Total	1,209,355,634.86	(525,000.00)	712,873,129.87	(3,588,920.00)	1,918,114,844.26

University of Vocational Technology – Annual Report 2016

University of Vocational Technology					
Notes to the Financial Statements					
	Balance as at 1/1/2016	Adjustment	Charges for the period	Disposals	Balance as at 12/31/2016
	Rs.	Rs.	Rs.	Rs.	Rs.
Depreciation					
8.3 Rehabilitation & Improvements					
Buildings	7,639,407.77	-	3,449,737.70	-	11,089,145.47
Main Building	1,423,400.28		880,058.11		2,303,458.39
Motor Vehicles	254,517.13		142,482.75	-	396,999.88
Computers	13,625.00		2,875.00	-	16,500.00
Furniture & Office Equipment	285,313.67		202,258.62	-	487,572.29
Plant and Machinery	59,293.39		15,705.15	-	74,998.54
Boundry walls	393,518.51		43,724.28		437,242.79
Books	180,000.00		22,500.00		202,500.00
Other Assets	206,943.41		88,152.67	-	295,096.08
8.4 Acquisition of Fixed Assets					
Buildings	152,185,900.43	688,385.13	26,345,501.71		179,219,787.27
Univotec Fountain	3,357,188.22		559,531.37		3,916,719.59
Motor Vehicles	34,100,000.01	(16,788,888.94)	3,299,166.66	(700,000.00)	19,910,277.73
Computers	28,237,412.77	(323,657.19)	7,313,590.97	(479,593.75)	34,747,752.80
Furniture and Fittings	26,559,059.50	-	5,376,675.44	(541,629.08)	31,394,105.86
Office Equipment	29,779,244.87	-	5,190,255.04	(65,187.50)	34,904,312.41
Teaching Equipment	136,171,148.51	-	26,860,085.00	(682,166.67)	162,349,066.84
Plant and Machinery	16,652,441.44	-	4,042,338.41	(250,000.00)	20,444,779.85
Books	26,157,904.02	(1,046,899.11)	1,754,834.11		26,865,839.02
Other Assets	7,608,396.06	(390,505.12)	1,706,478.13	(84,500.00)	8,839,869.07
Sub Total	471,264,714.99	(17,861,565.23)	87,295,951.12	(2,803,078.00)	537,896,024.50
Depreciation - SSD					
	Balance as at 1/1/2016	Adjustment	Charges for the period	Disposals	Balance as at 12/31/2016
	Rs.	Rs.	Rs.	Rs.	Rs.
8.3-a Rehabilitation & Improvements					
Buildings	355,551.95		349,606.92		705,158.87
8.4-a Acquisition of Fixed Assets					
Furniture and Fittings	53,734.24		53,734.24		107,468.48
Office Equipment	132,272.00		132,272.00		264,544.00
Teaching Equipment	248,933.86		242,599.88		491,533.74
Plant & Machinery			276,324.26		276,324.26
Other Assets	670,744.29		667,445.46		1,338,189.75
Sub Total	1,461,236.34	-	1,721,982.76	-	3,183,219.10
Total Depreciation	472,725,950.70	(17,861,565.23)	89,017,933.88	(2,803,078.00)	541,079,243.60
TOTAL NET VALUE	736,629,684.29				1,377,035,600.49

University of Vocational Technology					
Notes to the Financial Statements					
For the Year Ended 31st December				2016	2015
				Rs.	Rs.
Work in Progress					
Buildings				206,536,369	206,536,369
Software Development				-	1,556,230
Equipment				396,750	-
				206,933,119	208,092,599
Intangible Assets					
	Balance as at	Adjustm.	Addition	Disposal	Balance as at
	1/1/2016				12/31/2016
Rehabilitation & Improvements	Rs.	Rs.	Rs.	Rs.	Rs.
Computer Software			3,400,000		3,400,000
Acquisitions					
ELT Software			1,525,000		1,525,000
Video Software		525,000			525,000
Total		525,000	4,925,000	-	5,450,000
Amortisation					
	Balance as at	Adjustment	Amortisation	Amortisation	Balance as at
	1/1/2016		for the period	for the period	12/31/2016
Rehabilitation & Improvements	Rs.	Rs.	Rs.	Rs.	
Computer Software					
Acquisitions					
ELT Software			258,333		258,333
Video Software		191,301	175,000		366,301
Total Amortisation		191,301	433,333	-	624,634
Total Net Value					4,825,366

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For the Year Ended 31st December		2016	2015
		Rs.	Rs.
11	Accounts Payable & Other Liabilities	18,591,272	18,693,005
	Accrued Expenses		
	Salaries & Wages	344,844	126,987
	EPF Contributions	11,567	-
	ETF Contributions	2,892	-
	Cost of Living Allowance	26,000	-
	Interim Allowance	14,079	-
	Special Allowance	33,333	-
	Overtime	192,899	176,962
	Holiday Payments	20,976	14,613
	Travelling	2,995	5,457
	Telephone	114,116	65,036
	Internet Service	562,722	49,745
	Electricity	326,629	305,590
	Additional Allowance	1,257	-
	Water	39,032	10,755
	News papers and Periodicals	20,785	18,630
	Meals to Participants	4,405	17,920
	Monthly Compensatory Allowance	1,257	-
	Main-Airconditioners & Lift	-	461,039
	Foreign Training-DB	-	75,800
	Convocation	-	105,000
	Miscellaneous	-	180
	Legal Charges	-	2,938
	Other Allowances-other	-	36,500
	Consultancy Curriculum ,Services & Others	-	318,600
	Staff Quarters	-	478,691
	NDQS	-	103,800
	Social Marketing-DB	896,325	-
	B.Tech ELT	1,750	-
	NVQ 5 for TVET Trainers-DB	539,743	471,460
	B.Tech Software Technology	91,313	73,520
	B.Tech Network Technology	152,814	122,120
	B.Tech Building Service Technology	47,711	427,344
	B.Tech Mechatronics Technology	51,486	160,302
	B.Tech Multimedia Technology	103,262	143,514
	B.Tech Film & Tele.Studies	478,276	83,385
	B.Tech Industrial Management	8,166	5,880
	B.Tech Construction Technology & Resource Management	33,050	50,373
	B.Tech English Language Teaching	58,120	5,624
	B.Tech Quantity Surveying	4,125	36,759
	B.Ed Technology	3,910	19,520
	B.Tech Manufacturing Technology	20,261	189,934
	B.Tech Food Technology	5,775	82,660
	B.Tech/B.Ed Registration Fees	-	1,800
	Stock in Hand	97,125	-
		4,313,000	4,248,438
	Salary	38,601	76,409
	Payee Tax	82,658	40,375
	Retention	13,342,464	13,827,783
	Provision for Audit Fees	500,000	500,000
	Student's Welfare	314,548	-
12	Short Term Deposits Refundable		
	Tender Deposits	1,092,225	690,500
	Library Deposits	340,353	310,353
	Laboratory Deposits	110,000	85,000
	Hostel Deposits	733,000	676,000
		2,275,578	1,761,853

University of Vocational Technology					
Notes to the Financial Statements					
For the Year Ended 31st December				2016	2015
				Rs.	Rs.
13	Provision for Gratuity				
	Balance as at.01.01.2016			26,313,716	23,708,098
	Provision for year 2016			2,910,609	3,060,779
	Gratuity payment			(114,925)	(421,053)
	Adjustment			(66,294)	(34,108)
	Balance as at.31.12.2016			29,043,106	26,313,716
14	Long Term Deposits Refundable				
	Library Deposits			10,120,000	7,530,000
	Laboratory Deposits			10,110,000	7,520,000
				20,230,000	15,050,000
15	Capital Grants				
	Capital Grant -Technical Education Development Project				
		Value	Adjustment	Amortisation	Balance
	Acquisition of Fixed Assets				
	Building	13,365,794		4,629,144	8,736,650
	Fountain	11,190,627		3,916,719	7,273,908
	Computers	15,449,850	291,000	12,902,742	2,256,108
	Office Equipment	44,958,211		30,657,062	14,301,149
	Teaching Equipment	174,760,907		112,400,202	62,360,705
	Furniture & Fittings	31,558,455		21,327,249	10,231,206
	Library Books	10,276,876		10,276,876	-
	Total	301,560,720	291,000	196,109,996	105,159,726
	Capital Grant -Treasury				
		Value	Amortisation	Balance	
	Acquisition of Fixed Assets				
	Motor Vehicles	25,150,000	12,440,833	12,709,167	
	Total	25,150,000	12,440,833	12,709,167	
	Capital Grant -GOPA				
		Value	Amortisation	Balance	
	Acquisition of Fixed Assets				
	Furniture & Fittings	18,600	11,160	7,440	
	Total	18,600	11,160	7,440	
	Capital Grant -Ministry of YASD				
		Value	Amortisation	Balance	
	Acquisition of Fixed Assets				
	Land & Land Improvements	2,361,079		2,361,079	
	Building	234,528,687	69,923,091	164,605,596	
	Vehicles	758,245	279,078	479,167	
	Teaching Equipment	6,018,283	3,862,000	2,156,283	
	Computers	79,850	79,850	-	
	Office Equipment	67,300	-	67,300	
	Total	243,813,444	74,144,019	169,669,425	
	Capital Grant -DTET				
		Value	Amortisation	Balance	
	Acquisition of Fixed Assets				
	Land	595,500,000		595,500,000	
	Building	161,003,908	45,247,000	115,756,908	
	Office Equipment	80,401	62,638	17,763	
	Plant & Machinery	44,792	44,792	-	
	Furniture & Fittings	2,890,404	2,313,688	576,716	
	Teaching Equipment	13,789,614	8,794,350	4,995,264	
	Computer	170,432	130,205	40,227	
	Other Assrts	5,806	5,806	-	
	Total	773,485,357	56,598,479	716,886,878	

University of Vocational Technology				
Notes to the Financial Statements				
For the Year Ended 31st December				
Capital Grant -NORAD				
	Value	Amortisation	Balance	
Acquisition of Fixed Assets				
Office Equipment	306,823	239,036	67,787	
Computer	4,479	2,747	1,732	
Furniture & Fittings	1,086	938	148	
Other Assets	317,986	317,986	-	
Total	630,374	560,707	69,667	
Capital Grant -SDP				
	Value	Adjustment	Amortisation	Balance
Acquisition of Fixed Assets				
Office Equipment	1,033,344		681,552	351,792
Computer	1,406,234	722,518	562,344	121,372
Furniture & Fittings	865,492		702,748	162,744
Teaching Equipment	15,796,981		10,038,100	5,758,881
Other Assets	276,160	29,290	246,870	-
Total	19,378,211	751,808	12,231,614	6,394,789
Capital Grant -WUSE				
	Value	Amortisation	Balance	
Acquisition of Fixed Assets				
Computers	1,263,750	1,263,750	-	
Total	1,263,750	1,263,750	-	
Capital Grant -Ministry of Finance				
	Value	Amortisation	Balance	
Acquisition of Fixed Assets				
Computer	11,000	4,124	6,876	
Total	11,000	4,124	6,876	
Capital Grant -SDD				
	Value	Amortisation	Balance	
Acquisition of Fixed Assets				
Building	64,587,525	705,159	63,882,366	
Plant & Machinery	5,496,450	276,324	5,220,126	
Office Equipment	1,322,720	264,544	1,058,176	
Furniture & Fittings	537,342	107,468	429,874	
Teaching Equipment	2,425,999	491,534	1,934,465	
Other Assrts	2,002,336	1,338,190	664,146	
Total	76,372,372	3,183,219	73,189,153	
Deferred Income				
Balance as at.01.01.2016			373,231,854	324,289,360
Capital Contribution for the year-Treasury			115,786,158	72,595,060
Amortization/Adj. of Depreciation for the year			(26,494,333)	(23,652,566)
Balance as at.31.12.2016			462,523,679	373,231,854
Grand Total of Capital Grants			1,546,616,800	
16 Accumulated Fund				
Balance as at.01.01.2016			(11,490,975)	(5,543,438)
Adjustment			4,175,909	(2,893,237)
Surplus/(Deficit) Transferred from F/P			214,709	(3,054,300)
Balance as at 31.12.2016			(7,100,357)	(11,490,975)
17 Other Funds				
Library Development Fund			88,400	78,400
University Development Fund			170,485	170,485
Staff Development Fund			3,812	3,812
University Fund - Consultancy Services			316,315	316,315
			579,012	569,012
18 Skills Sector Development Grant				
Recurrent Contributions			47,970,476	55,117,802
			47,970,476	55,117,802

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University of Vocational Technology			
Notes to the Financial Statements			
For the Year Ended 31st December		2016	2015
		Rs.	Rs.
19	Revenue From Academic Activities		
	Course fees		
	National Diploma in Video Production Technology	2,500	-
	National Diploma in Technical Vocational Education	5,600	1,600
	National Diploma in Technical Teacher Education	108,100	-
	National Diploma in English	-	10,000
	National Diploma in Television Prog. Production Technology	9,200	22,000
	National Diploma in Television Post. Production Technology	8,800	4,000
	National Diploma in Teacher Technology	-	5,500
	National Diploma in Quantity surveying	92,000	1,760,000
		226,200	1,803,100
	Consultancy Income		
	Consultancy Training	364,688	4,834,141
	Consultancy Curriculum	4,000	324,350
	Consultancy Services	1,011,857	970,000
	Consultancy Other	80,000	173,600
		1,460,545	6,302,091
	Total Revenue From Academic Activities	1,686,745	8,105,191
	Direct Expenditure on Academic Activities		
20	Course fees (Expenditure)		
	National Diploma in Technical Vocational Education	2,200	16,150
	National Diploma in Technical Teacher Education	1,575	-
	National Diploma in Quantity surveying	754,825	1,082,647
	National Diploma in Television Post. Produc. Technology	29,725	2,000
	National Diploma in Television Prog. Produc. Technology	33,750	1,400
		822,075	1,102,197
	Consultancy Payments		
	Training	120,320	2,036,045
	Curriculum	27,600	437,700
	Services	210,500	324,600
	Others	10,500	48,625
		368,920	2,846,970
	Total Direct Expenditure on Academic Activities	1,190,995	3,949,167
21	Revenue From Degree Programme	14,947,420	14,536,220
	B.ed Tech Degree Programme	347,720	398,800
	B. Tech Degree Programme		
	Software Technology	1,458,200	1,350,500
	Network Technology	1,501,600	1,309,200
	Building Services Technology	1,192,800	1,429,300
	Manufacturing Technology	591,600	310,210
	Multimedia Technology	1,668,400	1,562,700
	Mechatronics Technology	900,100	1,627,010
	Food Technology	1,343,400	1,260,000
	Screen Play Film & Television Studies	922,500	784,400
	Industrial Management	542,800	467,600
	Construction Technology & Resources Management	1,098,800	386,000
	Quantity Surveying	1,197,800	975,000
	English Language Teaching	1,362,200	2,009,000
	B.ed & Tech Degree Registration Fees	819,500	666,500
		14,599,700	14,137,420
22	Other Income		
	Loan Interest	226,594	216,465
	Sundries	1,038,337	608,320
	Fixed Deposit Interest	1,102,012	992,373
	Call Deposit Interest	221,948	138,330
	Proceeds from Sale of Condemned Assets	-	202,656
	Rental of Property		
	Use of Premises	302,881	334,016
	Lecture rooms	311,203	50,469
	Auditorium	64,063	-
	Quarters	879,521	605,679
	Hostel	2,485,577	2,231,444
		6,632,136	5,379,752

University of Vocational Technology – Annual Report 2016

University of Vocational Technology											
Notes to the Financial Statements											
For the Year Ended 31st December											
23 Amotisation of Deferred income											
Acquisition Of Fixed Assets	Treasury	TEDP-Grant	Treasury - Grant	GOPA - Grant	Ministry - Grant	DTET-Grant	NORAD-Grant	WUSC-Grant	SDP-Grant	SDD-Grant	Total
Building	4,642,123	668,290	-	-	11,546,973	9,049,400					25,906,786
Fountain		559,531	-	-	-						559,531
Motor Vehicles	-	-	2,274,167	-	100,000	-					2,374,167
Computers	4,714,248	1,834,231	-	-	19,963	44,313	313	315,938	113,938		7,042,944
Office Equipment	331,740	4,417,226	-	-	-	22,437	85,625		226,250	132,272	5,215,550
Teaching Equipment	4,832,394	17,472,626	-	-	772,400	1,715,190	-		1,959,420	242,600	26,994,630
Furniture & Fittings	1,622,542	3,153,839	-	1,860	-	394,719	187		121,875	53,734	5,348,756
Other Assets	1,830,595	-	-	-	-	-	-		-	667,445	2,498,040
Plant & Machinery	3,965,434	-	-	-	-	-	-			276,324	4,241,758
Library Books	1,960,376	52,047	-	-	-	-	-				2,012,423
Rehabilitation & Improvement	-										-
Building	3,447,998		-	-	-	-	-			349,607	3,797,605
Main Building	880,058		-	-	-	-	-				880,058
Motor Vehicles	142,483										142,483
Office Equipment	202,259										202,259
Teaching Equipments	-		-	-	-	-	-				-
Computers	2,875										2,875
Other Assets	88,153		-	-	-	-	-				88,153
Plant & Machinery	15,705		-	-	-	-	-				15,705
Library Books	22,500		-	-	-	-	-				22,500
Boundry Walls	43,724		-	-	-	-	-				43,724
Total	28,745,207	28,157,790	2,274,167	1,860	12,439,336	11,226,059	86,125	315,938	2,421,483	1,721,982	87,389,947
											Annual depreciation of assets funded by University
											2,061,320
											89,451,267

University of Vocational Technology					
Notes to the Financial Statements					
For the Year Ended 31st December				2016	2015
				Rs.	Rs.
24	Employee Costs				
	Salaries and Wages			46,310,045	44,827,471
	Cost of Living allowance			14,706,770	14,267,792
	Interim Allowance			8,755,177	8,459,399
	E.P.F. Contributions			8,603,686	8,150,910
	E.T.F. Contributions			2,150,921	2,037,728
	Entertainment Allowances			118,823	-
	Gratuity Payment			189,029	209,714
	Other Allowances			1,030,250	901,250
	Overtime			2,304,108	2,443,014
	Holiday Payment			131,786	132,930
	Allowances - Governing Council			642,000	232,000
	Allowances - Transport			154,500	105,000
	Allowances - Staff Transport			915,000	360,000
	Allowances - Other Meeting			220,000	403,000
	Academic Allowance			12,931,074	9,510,223
	Research Allowance			3,944,077	4,198,589
	Special Allowance			18,854,833	15,996,018
	Additional Allowance			4,110,464	
	Monthly Compensatory Allowance			2,714,867	-
				128,787,410	112,235,038
25	Travelling Expenses				
	Domestic				
	Travelling Expenses			62,393	59,817
	subsistence allowance			-	3,149
	Foreign				
	Airfare			-	280,900
	subsistence allowance			-	34,551
	Incidental			45,565	-
	Warm Cloth Allowance			-	59,766
	Others			5,000	11,370
				112,958	449,553
26	Supply and requisites				
	Stationery	Administration		1,964,575	1,850,315
	Office Requisites			-	1,046
	Office Machines Consumables			1,693,249	1,162,811
	Fuel Allocation(Vice Chancellor)			238,060	291,150
	Fuel Allocation(Director General)			222,246	250,590
	Fuel Allocation(Dean Faculty of TT)			168,480	56,160
	Fuel Allocation(Dean Faculty of FIVT)			140,400	
	Fuel Allocation (Pool Vehicles)			977,020	1,280,550
	Fuel Allocation (Generator)			347,390	365,451
	Fuel Allocation (Director Media)			112,320	191,820
	Fuel Allocation (Director Finance)			140,400	
	Fuel Allocation (Director AAQ)			147,420	142,680
	Printing Administration			17,895	1,260
	Printing Academic			4,856	
	VC/DG/BOG Entertainment			79,404	88,297
	Uniforms			92,000	96,000
	Medical Supplies			19,816	975
	Miscellaneous Consumable			272,584	349,817
				6,638,114	6,128,922

University of Vocational Technology			
Notes to the Financial Statements			
For the Year Ended 31st December		2016	2015
		Rs.	Rs.
27	Repairs and maintenance of assets		
	Vehicles		
	WPKH 6725 (Servicing , Tires,Batteries & Minor repairs)	485,265	232,366
	301-1501 (Servicing , Tires,Batteries & Minor repairs)	29,053	106,612
	19-6866 (Servicing , Tires,Batteries & Minor repairs)	9,643	134,389
	62-3743 (Servicing , Tires,Batteries & Minor repairs)	86,295	470,295
	62-4816 (Servicing , Tires,Batteries & Minor repairs)	141,847	324,005
	NA-2503 (Servicing , Tires,Batteries & Minor repairs)	142,348	229,270
	Ko-4860 (Servicing , Tires,Batteries & Minor repairs)	522,437	195,752
	KR1801 (Servicing , Tires,Batteries & Minor repairs)	68,584	118,170
	KR-7781 (Servicing , Tires,Batteries & Minor repairs)	120,391	47,314
	NB-3149 (Servicing , Tires,Batteries & Minor repairs)	325,191	115,177
	Plant ,Machinery and Equipment		
	Computers & Accessories	113,681	359,370
	Photocopiers,Air Conditioners & Lift	1,683,779	1,559,257
	Teaching Equipment	35,247	9,776
	Generator	119,951	175,200
	Office Equipment	148,431	5,738
	Others	1,015,995	1,006,482
	Building and Structures		
	Building Structure	3,433	505,501
	Faculty of Training Technology	391,290	51,200
	Hostel	58,045	177,284
	Staff Quarters	14,222	2,459,451
	Cafeteria	-	456,034
	Library	39,000	-
	Others	457,860	1,368,896
		6,011,988	10,107,539
28	Services		
	Transport		
	Vehicle Hire	82,054	462,851
	Postage	296,664	132,316
	Telephones	1,434,171	1,824,998
	Internet Service	5,777,256	5,171,580
	Legal Charges	160,729	349,948
	Electricity	11,341,460	10,160,710
	Water	1,602,203	1,577,380
	Taxes	114,586	89,154
	Insurance & Registration Fees	501,916	755,636
	Curriculum Development	14,800	101,755
	Visiting Lecture fees	17,266,578	10,392,212
	Student Training	-	450,000
	Scholarships for Students	-	64,827
	Cooperate Social Responsibility	511,956	510,641
	Learning Material	938,791	24,610
	Award Ceremonies/Convocation	894,831	1,284,041
	Publicity (advertising)	2,585,545	4,062,113
	Staff Development	2,263,842	2,654,940
	Publications	126,880	176,700
	NewsPapers & Periodicals	264,541	237,252
	Functions & Donations	192,090	5,977
	Janitorial Service	6,226,365	5,249,250
	Security Service	4,251,830	2,462,679
	Meals to Participants	706,237	240,231
	Exhibitions	230,174	139,315
	Research	428,908	-
	Translation	62,528	50,309
	Membership	280,424	400,664
	Software Updating	201,984	269,311
	Industrial Training	8,000	4,580
	Social Marketing	469,200	-
	Miscellaneous	161,091	135,906
		59,397,634	49,441,886

University of Vocational Technology			
Notes to the Financial Statements			
For the Year Ended 31st December		2016	2015
		Rs.	Rs.
29	Depreciation & Amortisation		
	Depreciation - Acqui.of Fixed Assets		
	Buildings	26,345,502	26,552,988
	Fountain	559,531	559,531
	Motor Vehicles	3,299,167	6,395,521
	Computers	7,313,591	6,648,668
	Furniture and Fittings	5,430,409	4,944,157
	Office Equipment	5,322,527	5,272,093
	Teaching Equipment	27,102,685	26,018,706
	Books	1,754,834	3,038,635
	Plant & Machinery	4,318,663	3,339,099
	Other Assets	2,373,923	2,580,542
		83,820,832	85,349,940
	Depreciation -Reha.of Fixed Assets		
	Buildings	3,799,345	2,531,844
	Main Building	880,058	359,560
	Computers	2,875	4,125
	Motor Vehicles	142,483	142,483
	Furniture & Office Equipments	202,259	180,863
	Plant & Machinery	15,705	15,705
	Other Assets	88,153	39,366
	Boundry Walls	43,724	43,724
	Books	22,500	22,500
		5,197,102	3,340,171
	Total Depreciation for the period	89,017,934	88,690,111
	Amortisation		
	Amortisation - Acqui.of Fixed Assets		
	Intangible Assets	433,333	
	Total Amortisation for the period	433,333	
	Total Depreciation & Amortisation for the period	89,451,267	88,690,111
30	Operating Expenses -SSD		
	Short Courses for Academics	687,874	706,708
	Assessor Training	1,124,446	1,134,372
	Foreign Training	23,579,510	33,678,121
	NVQ 5 for TVET Trainers	5,017,933	4,738,734
	Curriculum Development	1,365,755	2,515,666
	Establish Mechanisms to monitor academic ppp-UC-DB	22,710	-
	Quality Assurance Unit	739,287	6,150
	Develop Curricula Industry	332,563	525,000
	Industrial Training Management	462,264	725,055
	Social Marketing	3,755,485	
	Postgraduates	10,690,649	11,025,696
	Obtain Recognition-IESL	192,000	57,300
	Total Operating Expenses	47,970,476	55,112,802
		-	5,000

11.0 Audit Report



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கணக்காய்வாளர் தலைமை அபிபதி திணைக்களம்
AUDITOR GENERAL'S DEPARTMENT



මගේ අංකය
எனது இல. }
My No. }

VTY/B/UVT/FA/2016/02

ඔබේ අංකය
உமது இல. }
Your No. }

දිනය
திகதி }
Date }

28 January 2018

The Vice Chancellor,

University of Vocational Technology.

DG/DF/AGP
F. u. e. p
28/01/2018

Report of the Auditor General on the Financial Statements of the University of Vocational Technology for the year ended 31 December 2016 in terms of Section 47 (2) of the University of Vocational Technology Act, No. 31 of 2008

The audit of financial statements of the University of Vocational Technology for the year ended 31 December 2016 comprising the statement of financial position as at 31 December 2016 and the statement of financial performance, statement of changes in net assets and cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory information was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Section 47(2) of the University of Vocational Technology Act, No. 31 of 2008. My comments and observations which I consider should be published with the Annual Report of the University appear in this report.

1.2 Management's Responsibility for the Financial Statements

The management is responsible for the preparation and fair presentation of these financial statements in accordance with Sri Lanka Public Sector Accounting Standards and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatements whether due to fraud or error.



1.3 Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards consistent with International Auditing Standards of Supreme Audit Institutions (ISSAI 1000-1810). Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the University's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the University's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of financial statements.

~~I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.~~

2. Financial Statements

2.1 Opinion

In my opinion, the financial statements give a true and fair view of the financial position of the University of Vocational Technology as at 31 December 2016 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.



2.2.1 Non-compliances with Laws, Rules, Regulations, and Management Decisions

The following non-compliances were observed.

<u>Reference to Laws, Rules, and Regulations, etc.</u>	<u>Non-compliance</u>
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(a.) The University of Vocational Technology Act, No. 31 of 2008 Section 18	The Chairman of the Vocational Training Authority of Sri Lanka and the Secretary to the Ministry of Finance or his nominee should take part in the meetings of the Board of Governors. However, of the 11 meetings held in the year under review, the officer nominated by the Ministry of Finance had not attended 09 meetings, whereas the Chairman of the Vocational Training Authority of Sri Lanka had not attended 08 meetings. Accordingly, it could not be satisfied in audit as to the productivity of the decisions taken by the Board of Governors relating to the financial administration of the University.
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(b.) Financial Regulation 571 of the Financial Regulations of the Democratic Socialist Republic of Sri Lanka.	Action had not been taken to credit the lapsed library, laboratory, and hostel deposits totalling Rs. 1,266,275 as at 31 December 2010 to the revenue.
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(c.) Circular, No. 2013/2014 (ii) of the Ministry of Financial and Planning, dated	Despite being informed that a report on the programme in which all the officers who had completed a foreign training programme, had participated be furnished to the Head of the
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24 October 2013. institution within a period of a month, 18 out of 21 officers who had proceeded abroad since the year 2013, had not furnished such reports.

3. Financial Review

3.1 Financial Results

According to the financial statements presented, the financial result for the year ended 31 December had been a surplus of Rs. 214,709 as against the deficit of Rs. 3,054,300 for the preceding year thus indicating an improvement of Rs. 3,269,009 in the financial result of the year under review as compared with the preceding year. Although the cost on employees had increased by Rs. 16,552,372 whilst the grants from the Skills Sector Development Programme had decreased by Rs. 7,147,326, the said improvement had mainly been attributed by the increase in the recurrent grants of the year by a sum of Rs. 27,787,500.

The analysis on the financial results of the year under review and 04 preceding years indicated that the deficit in the year 2012 had become a significant surplus in the year 2013 that had decreased by the year 2014. The deficit in the year 2015 had become a surplus again in the year under review. However, once the employee remuneration and depreciation on non-current assets had been adjusted to the financial result, the contribution of the year 2012 amounting to Rs. 139,569,752 had become Rs. 216,650,852 by the year under review.

4. Operating Review

4.1 Performance

The following observations are made.

- (a) To provide opportunities to engage in the higher education for those who have acquired diploma qualification in the field of technical and vocational education field had been the prime objective of the University of Vocational Technology. The other objectives include : contribution to the development of curricula for the technical and vocational education, supply of academic courses for the technical officers of intermediate level qualified enough to be enrolled for the University, presentation of courses required for those who earned National Vocational Qualifications to further their skills, and presentation of extension courses in view of



continuous professional improvement. The following observations are made in respect of obtaining the quality standards relating to the achievement of the said objectives.

(i) The Admission, Accreditation, and Quality Assurance Council had been established in terms of Section 21 (1) of the University of Vocational Technology Act, No. 31 of 2008. As per the decision taken by the Council on 18 May 2010, it had been decided to accredit the degree courses relating to engineering conducted by the University through the Institution of Engineers, Sri Lanka whilst the other courses be accredited by the Universities of Moratuwa, Peradeniya, and Colombo in addition to obtaining accreditation from the reputed foreign Universities. However, even after a lapse of 07 years since the establishment of the University, action had not been taken to obtain accreditations for the degree courses as expected.

(ii) Although provision amounting to Rs. 50,000, and Rs. 500,000 had been granted for the years 2015 and 2016 respectively in order to obtain accreditations from the Institution of Engineers, Sri Lanka, and local and foreign professional institutions for the courses being conducted by the University under the Skills Sector Development Programme, the University had failed to obtain accreditations even by 02 March 2017, the date of audit.

(iii) In terms of Section 21(b) (II) of the University of Vocational Technology Act, No. 31 of 2008, the Admission, Accreditation, and Quality Assurance Council should comprise two representatives from the board nominated by the Board from amongst its appointed members, one of whom at least shall be the member appointed to represent either the Institution of Engineers, Sri Lanka or the Institution of Incorporated Engineers, Sri Lanka. However, only one representative from the board had participated in the meeting of the Council held in the year under review.

(b.) Conducting Degree Courses



(i) In the years 2010 in which student enrolment for degree courses had been commenced, and 2012, students had been enrolled for 07 and 08 full time courses respectively. However, by the year under review, students had been enrolled only for 05 courses thereof whilst no students had been enrolled for the other courses.

(ii) Since the year 2013, students had been enrolled for weekend courses (part time) as well in addition to the full time courses, and by the year under review, 122 students had been enrolled for 05 full time courses whereas 462 students had been enrolled for 13 weekend courses. The management had not taken action to enroll students ensuring optimal utilization of resources by introducing new full time courses.

(iii) Due to failure in enrolling at least the minimum number of students for each course, the non-enrollment of students had remained as low as 23 per cent - 100 per cent considering the student enrollments for 09 courses conducted in the year under review.

(iv) A trend of leaving the courses was observed with the students enrolled to the University in the year under review. As such, 98 out of the 342 students enrolled for 11 courses had left the courses during the year. Considering the courses separately, the percentage of students leaving the courses ranged between 12 per cent to 67 per cent. The management had not taken measures suitable for alleviating this situation.

(c) Conducting Diploma Courses

The following matters are observed in respect of the Diploma courses conducted by the University since the year 2012.

(i) Although it is an objective of the University to provide academic courses for the technical officers of the intermediate level qualified enough to be enrolled for the University in accordance with the University of Vocational Technology Act, students had not been enrolled in the year 2015 for other Diploma courses except for the Diploma course (National Diploma in

Technical Teacher Education) conducted under the Skills Sector Development Programme. No students had been enrolled for any Diploma course with respect to the year 2016.

(ii) Action had not been taken even up to the end of the year 2016 to obtain the National Vocational Qualification for 02 Diploma courses of the NVQ Level 5 conducted by the University in the year 2013. Hence, the University failed to provide the students following the courses, with quality courses.

(iii) It was revealed in the examination conducted on the students who had passed the Diploma courses that, except for 03 courses, the pass rate for other courses remained as low as 7 per cent - 47 per cent. There had been long delays in conducting repeat examinations for the students failed in those courses, and it was observed that the failure in conducting the courses continuously had caused this situation.

(d) Implementation of the Skills Sector Development Programme

A sum of Rs. 254.2 million had been allocated in order to execute 10 activities in accordance with the Action Plan provided with the University for the year 2016 under the Skills Sector Development Programme being implemented for the betterment of vocational training, and a sum of Rs. 157.4 million had been spent by the University for the execution of 08 activities thereof. The following matters were observed in the audit examination conducted in that connection.

(i) Although a sum of Rs. 01 million had been provisioned in the year under review for establishing private and PPP university colleges to offer demand-driven NVQ 5,6 level training programmes, the relevant activities had not been executed.

(ii) Although a sum of Rs. 17 million had been allocated for 17 officers in the staff of the University of Vocational Technology including the staff of the University Colleges in order to obtain post graduate qualifications, no financial assistance had been provided for any officer in the year under review to obtain post graduate qualifications; instead, a sum of Rs. 10.7

million had been spent from those funds on 05 officers for whom provisions had been granted in the preceding year.

- (iii) Although a sum of Rs. 06 million had been allocated in the year under review for facilitating NVQ 5 for TVET Trainer, a sum of Rs. 4.94 million therefrom had been spent on 238 trainees enrolled in the year 2015. No trainees had been enrolled in the year 2016.
- (iv) Of the sum amounting to Rs. 01 million provisioned to develop curricula with industry inputs and guidance from reputed Universities, only the degree course on hotel management had been developed by spending a sum of Rs. 0.39 million.
- (v) Of the sum amounting to Rs. 5.5 million provisioned for establishing a mechanism to monitor academic and administrative quality in University Colleges, a sum of Rs. 5.496 million had been spent on a Video Conference System for the University. Nevertheless, the expected objective could not be achieved as such systems had not been installed at the Colleges functioning under the purview of the University. The sum of Rs. 20 million provisioned for the Video Conference Systems of the Ministry and the Colleges, had not been utilized.

4.2 Management Activities

The approval of the Department of Management Services required to be effective for the Establishments Code formulated in the year 2015 for the University, had not been obtained even by the end of the year under review.

4.3 Operating Activities

The following observations are made.

(a.) Appointment of Visiting Lecturers for the Degree Courses

The following matters are observed in respect of the expenses made on the visiting lecturers of the University of Vocational Technology since the year 2011.



- (i) Foreign scholarships had been granted simultaneously to 10 underqualified officers absorbed into the academic staff of the University of Vocational Technology, in respect of post graduate studies over a period of 01 year 09 months and 22 days since 09 August 2010. Accordingly, in view of proceeding with the academic activities of the University during that period, the University had to incur additional costs amounting to Rs. 2,799,119 and Rs. 5,210,428 in the years 2011 and 2012 respectively on the visiting lecturers.
 - (ii) Although promotions had been granted for 17 persons in respect of the post of lecturer (probationary) in the year 2013, the expenditure on the visiting lecturers in that year had been as high as Rs. 8,043,300 which is an increase of 54 per cent when compared to that of the preceding year amounting to Rs. 5,210,428.
 - (iii) The contribution of the visiting lecturers in the year under review had been 55 per cent of the total lecture hours recommended for each degree course. The University had incurred a sum of Rs. 17,266,578 in the year by way of payments on the visiting lecturers, indicating an increase of Rs. 6,874,366 as compared to the year 2015. Accordingly, the contribution of the academic staff of the University to the courses conducted by the University, had remained low.
- (b.) Action should have been taken to establish ethics for the academic staff in the University in terms of the Circular, No. UGC/AC/QA/Gen of the University Grants Commission dated 07 May 2015 under the title “Ethics and Academic Accountability for Academic Staff in the Sri Lankan University System”. However, due to failure in doing so, the opportunity to obtain an even efficient and productive contribution from the academic staff had been deprived of.
- (c.) Payment of Research Allowances
- (i) In terms of Section 4(ii) of the Department of Management Services Circular, No. 02/2014, dated 11 February 2014, an interim report should be furnished to the Committee within a period of 06 months from the date of commencement of the research by providing details on the progress of the research report. However, the officers had not furnished reports in such a manner.



- (ii) An officer had been paid a sum of Rs. 469,523 during the period from March 2015 to September 2016 by way of research allowance for conducting researches. But, even by 27 August 2017, the final research report had not been furnished in terms of Section 4 (iii) of the said Circular. However, this officer had resigned from the University service on 13 September 2016.

4.4 Idle and Under Utilized Assets

The official residence of the Director General belonging to the University had remained idle without being used from November 2012 up to the end of the year under review.

4.5 Contract Process

Approval had been granted to provide a sum of Rs. 17.9 million initially in the year 2011 whilst the balance will be provided annually through estimated provisions up to 3 years from the year 2012 for the Learning Resources Development Centre proposed to be built at a cost of Rs. 359.9 million including a sum of Rs. 150 million for equipment under the objectives of increasing the number of students enrolled for the University of Vocational Technology, enhancing the capacity of the institution, maintaining the learning environment, and conducting post graduate courses. It had been informed through the Cabinet Decision, No. අමෙ/11/2152/539/017-1 that the construction of the building complex should be done by managing the funds in a manner not exceeding the provisions. By the end of the year 2016, a sum of Rs. 206.5 million had been spent on the constructions though, approval of the Cabinet had not been granted for the expense on the additional works of the building complex that had exceeded the approved provision by a sum of Rs. 75 million. As such, the construction works had not progressed in the year 2016. Nevertheless, it was observed in audit that the project had been delayed due to failure in taking action efficiently without proper planning.

4.6 Staff Administration



The following observations are made.

- (a.) When absorbing the staff into the University of Vocational Technology on 12 October 2012 contrary to the Letter, No. DMS/E4/47/2/280/1 of the Additional Director General of the Department of Management Services, dated 27 July 2009, ten members of the academic staff had been absorbed in a manner personal to holder basis of post although they had not met the minimum requirements necessary for the post in accordance with the approved Scheme of Recruitment, but approval of the Department of Management Services had not been obtained in that connection. Furthermore, the qualifications of 05 of the said lecturers had not been verified through the relevant Universities.
- (b.) A lecturer placed in the post of senior teaching assistant in a manner personal to holder basis, had left for Thailand to follow a post graduate course having received a foreign scholarship under the Technical Education Development Project, but failed to complete the degree within the specified duration. However, no action whatsoever had been taken by the University to recover the sum of Rs. 3,876,544 spent on that scholarship along with additional academic expenses amounting to Thai Baht 154,503.43 (Rs. 34,170).
- (c.) Although qualifications had not been met in accordance with the Scheme of Recruitment, and without verifying the qualifications through the relevant Universities, a teaching assistant had been appointed to the post of lecturer (probationary) in the information technology division with effect from 01 September 2013.
- (d.) Action had not been taken to verify the validity of the degree and the results of a lecturer who had completed the post graduate degree of 2 years in a University in India, through that University.
- (e.) When appointments and promotions were made with respect to the posts belonging to the academic category in terms of Section 5.4 (i) of the approved Scheme of Recruitment of the University, 11 audit reports had been issued in the year relating to 02 areas audited out of the 14 areas expected to have been covered in accordance



with the audit plan prepared for the year under review with respect to that Scheme, but 05 reports therefrom had been issued on the decision of personal salaries.

- (f) Although this Division had been assigned with the responsibility of conducting internal audits of 06 University Colleges established under the purview of the University of Vocational Technology, no continuous audit had been carried out on the University Colleges, and only the University College in Anuradhapura had been audited thereby issuing a report in the year under review.

5. Tabling of Annual Reports

In terms of Section 6.5.3 of the Public Enterprises Circular, No. PED/12, dated 02 June 2003, the annual report including the annual final accounts prepared in three languages, should be tabled in Parliament within a period of 150 days from the close of the financial year together with the audit report. However, the annual report of the University for the Accounting Year 2015 had not been tabled in Parliament.

6. Systems and Controls

Deficiencies in systems and controls observed during the course of audit were brought to the notice of the University from time to time. Special attention is needed in respect of the following areas of control.



Areas of Systems and

Observation

Controls

- | | | |
|------|----------------------|---|
| (a.) | Financial Control | Failure to utilize the funds of the Skills Sector Development project effectively and productively. |
| (b.) | Stores Control | Failure to follow a proper methodology when issuing goods to the officers. |
| (c.) | Staff Administration | Failure to verify the qualifications of the officers through the relevant institutions/universities. Failure to take action in accordance with the Scheme of Recruitment. |
| (d.) | Conducting Courses | Failure to conduct courses with optimal capacity and evaluate the performance of the lecturers. |
| (e.) | Internal Control | Lack of duty assignment among the officers. Failure in maintaining the Register of Movements in an up-to-date manner. |

Sgd./ H.M. GAMINI WIJESINGHE
 Auditor General

H.M. Gamini Wijesinghe.

Auditor General

Audit Report Number VTY / B / UVT/ AFA / 2016/02 (dated 2018/01/28).

Number	Audit Query	Answer
2.2	Comment on financial statements	
2.2.1	Non-compliances with Laws, Rules, Regulations and Management Decisions	
(a)	<p>The University of Vocational Technology Act, No. 31 of 2008 Section 18</p> <p>The Chairman of the Vocational Training Authority of Sri Lanka and the Secretary to the Ministry of Finance or his nominee should take part in the meetings of the Board of Governors. However, of the 11 meetings held in the year under review, the officer nominated by the Ministry of Finance had not attended 09 meetings, whereas the Chairman of the Vocational Training Authority of Sri Lanka had not attended 08 meetings. Accordingly, it could not be satisfied in audit as to the productivity of the decisions taken by the Board of Governors relating to the financial administration of the University.</p>	<p>These officers are appointed to the Board of Governors on ex-officio basis. At the beginning of each year, dates of the meetings of the Board of Governors are informed to the members and each month they have been informed again at the meetings of the Board of Governors.</p> <p>Since these officers have been appointed on ex-officio basis, they cannot be removed as they absent for three consecutive meetings. According to the University of Vocational Technology Act, it has not stated that cannot hold the meetings of Board of Governors without the above officers, If the minimum number of members had attended. Accordingly, meetings have been held.</p>
(b)	<p>Financial Regulation 571 of the Financial Regulations of the Democratic Socialist</p> <p>Action had not been taken to credit the lapsed library, laboratory, and hostel deposits totaling Rs.1,266,275 as at 31</p>	<p>The university has not yet informed to students a specific time period to apply for refund their deposits. However, It is expected to take actions to credit this deposit of Rs. 1,266,275, as the revenue of</p>

	Republic of Sri Lanka.	December 2010 to the revenue.	2017.
(c)	Circular, No. 2013/2014 (ii) of the Ministry of Financial and Planning, dated 24 October 2013.	Despite being informed that a report on the programme in which all the officers who had completed a foreign training programme, had participated be furnished to the Head of the institution within a period of a month, 18 out of 21 officers who had proceeded abroad since 2013, had not furnished such reports.	Officers who had gone abroad since 2013, and had not submitted a report to the head of the institution regarding the relevant training programmes, were informed to submit relevant reports. Officers who had gone abroad, and had not submitted a report to the head of the institution regarding the relevant training programmes, are being not offered foreign training opportunities presently.
3	<u>Financial Review</u>		
3.1	<u>Financial Results</u>		
	<p>According to the financial statement presented, the financial result for the year 31 December had been a surplus of Rs. 214,709 as against the deficit of Rs. 3,054,300 for the preceding year thus indicating an improvement of Rs. 3,269,009 in the financial result of the year under review as compared with the preceding year. Although the cost of employees had increased by Rs. 16,552,372 whilst the grants from the Skills Sector Development Programme had increased by Rs.7,147,326 the said improvement had mainly been attributed by the increase in the recurrent grants of the year by a sum of Rs.27,787,500.</p> <p>The analysis on the financial results of the year under review and 04 preceding years indicated that the deficit in the year 2012 had become a significant surplus in the year 2013 that had decreased by the year 2014. The deficit in the year 2015 had become a surplus again in the year under</p>		

	<p>review. However, once the employee remuneration and depreciation on non-current assets had been adjusted to the financial result ,the contribution of the year 2012 amounting to Rs.139,569,752 had become Rs.216,650,852 by the year under review.</p>	
4	<u>Operating Overview</u>	
4.1	<u>Performance</u>	
(a)	<p>To provide opportunities to engage in the higher education for those who have acquired diploma qualification in the field of technical and vocational education field has been the prime objective of the University of Vocational Technology. The other objectives include : contribution to the development of curricula for the technical and vocational education ,supply of academic courses for the technical officers of intermediate level qualified enough to be enrolled for the University ,presentation of courses required for those who earned National Vocational Qualifications to further their skills ,and presentation of extension courses in view of continuous professional improvement. The following observations are made in respect of obtaining the quality standards relating to the achievement of the said objectives.</p>	
(i)	<p>The Admission, Accreditation, and Quality Assurance Council had been established in terms of Section 21 (1) of the University of Vocational Technology Act, No.31 of 2008. As per the decision taken by the Council on 18 May 2010, it had been decided to accredit the degree courses relating to engineering conducted by the University through the Institution of Engineers, Sri Lanka whilst the other courses be accredited by the Universities of Moratuwa , Peradeniya and Colombo in addition to obtaining accreditation from the reputed foreign Universities. However, even after a lapse of 07 years since the establishment of the University, action had not been taken to obtain accreditations for the degree courses as expected.</p>	<p>The relevant engineering degrees were accredited by the Institution of Engineers, Sri Lanka and there is no procedure to accrediting courses of another university by other universities.</p> <p>The Institution of Engineers, Sri Lanka Accreditation was received on 2017.10.10 for the Building Services Technology, Mechatronics Technology, Manufacturing Technology degree programmes offered by this University.</p>
(ii)	<p>Although provision amounting to Rs. 50,000 and Rs.500,000 had been granted for the years 2015 and 2016 respectively in order to obtain</p>	<p>The University of Vocational Technology has obtained the</p>

University of Vocational Technology – Annual Report 2016

	<p>accreditations from the institution of Engineers, Sri Lanka, and local and foreign professional institutions for the courses being conducted by the University under the Skills Sector Development Programme, the University had failed to obtain accreditations even by 02 March 2017, the date of audit.</p>	<p>membership of the Association of Commonwealth Universities. Through this, the degrees offered by our university are recognized by the other universities listed under the Association of Commonwealth universities.</p> <p>Applications were forwarded to obtain the accreditation of the Institution of Engineers, Sri Lanka in April 2016 and degrees conducted by this university for the streams of Building Services Technology, Mechatronics Technology, Manufacturing Technology were accredited on 2017.09.08 after relevant reviews.</p>
(iii)	<p>In terms of Section 21(b) (II) of the University of Vocational Technology Act, No. 31 of 2008, the Admission, Accreditation, and Quality Assurance Council should comprise two representatives from the board nominated by the Board from amongst its appointed members, one of whom at least shall be the member appointed to present either the Institution of Incorporated Engineers, Sri Lanka. However, only one representative from the board had participated in the meeting of the Council held in the year under review.</p>	<p>Only one member was appointed to conduct the Admission, Accreditation, and Quality Assurance Council initially. In present, two members have been appointed to conduct the Admission, Accreditation, and Quality Assurance Council as the requirement of the Act.</p>
(b)	<p><u>Conducting Degree Courses</u></p>	
(i)	<p>In the years 2010 in which student enrolment for degree courses had been commenced, and 2012, students had been enrolled for 07 and 08 full time courses respectively. However by the year under review, students had been enrolled only for 05 courses thereof whilst no students had been enrolled for the other courses.</p>	<p>No courses are offered full time & part time basis by this university. Weekday courses are offered for unemployed students and weekend courses are offered for employed students. Thus all courses should be considered as full time. Therefore, the Semester of weekday courses consist 15 weeks, and the Semester of weekend consist 23 weeks, to maintain the required number of lecturing hours in the same level.</p> <p>New courses have been introduced in 2013, 2014 and 2015 as per the Action Plan based on the labor market demand and the capabilities of the university and students have been recruited for those courses.</p>
(ii)	<p>Since the year 2013, students had been enrolled for weekend courses (part time) as well in addition to the full time courses, and by the year under review, 122 students had been enrolled for 05 full time courses whereas 462 students had been enrolled for 13 weekend courses. The management</p>	<p>According to the objective of the establishment of the university, students who have obtained NVQ level 5 or equivalent qualifications are recruited for the degree programmes. Since most of them are employed, they motivate to work during weekdays and conduct</p>

	had not taken action to enroll students ensuring optimal utilization of resources by introducing new full time courses.	<p>degree during weekends. Thus higher numbers of students have been recruited for weekend courses. All applicants who have qualified for the weekday courses have recruited. Decline of number of students passed out from other vocational training institutes with NVQ level 5 qualifications is a reason for decreasing number of registered students at the university.</p> <p>Since a policy decision has taken to consider GCE A/L qualification as an entry requirement to the university, students will be recruited for 2017 based on the demand for the weekday and weekend courses.</p>
(iii)	Due to failure in enrolling at least the minimum number of students for each course, the non-enrollment of students had remained as low as 23 percent 100 percent considering the student enrollments for 09 courses conducted in the year under review.	Most of the students who qualified with NVQ level 5, find jobs soon and they are willing to do their higher studies while doing jobs. Thus there is a high demand for weekend courses from NVQ 5 qualified students. Since courses have been conducted as suite to the students demand, all courses are conducted for weekend, allowing students to follow the degree while doing jobs. Accordingly, It is clear that actions have taken to achieve the objectives of the University.
(iv)	A trend of leaving the courses was observed with the students enrolled to the University in the year under review. As such, 98 out of the 342 students enrolled for 11 courses had left the course during the year. Considering the courses separately, the percentage of students leaving the courses ranged between 12 percent to 67 percent. The management had not taken measures suitable for alleviating this situation.	<p>Some students, who registered at this University, leave the course at least without sitting for the 1st Semester Examination. Some others leave the course after sitting for few Semester Examinations. Some students complete their degrees after sitting for repeat examinations.</p> <p>Also some students complete their degree with a junior batch (with deferment) while maintaining their studentship, because they failed to continue studies with the first registered batch due to personal reasons.</p> <p>Leaving education due to personal reasons is general in Adult Education.</p>
(c)	<u>Conducting Diploma Courses</u>	

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(i)	<p>Although it is an objective of the University to provide academic courses for the technical officers of the intermediate level qualified enough to be enrolled for the University in accordance with the University of Vocational Technology Act, students had not been enrolled in the year 2015 for other Diploma courses except for the Diploma course (National Diploma in Technical Teacher Education) conducted under the Skills Sector Development Programme . No students Had been enrolled for any Diploma course with respect to the year 2016.</p>	<p>Since the role of the University of Vocational Technology is to conduct degree (NVQ 7) programmes , Board of Governors decided to not to start diploma courses. Diploma courses are conducted by the University Colleges. Only the course “National Diploma in Technical Teacher Education” which is conducted for teachers of the Technical & Vocational education institutes is conducted at the University. Instead of diploma courses “NDTPT,NDTPP & NDQS” conducted in 2015 relevant degree programmes have commenced and conduct.</p>
(ii)	<p>Action had been not taken even up to the end of the year 2016 to obtain the National Vocational Qualification for 02 Diploma courses of the NVQ Level 5 conducted by the University in the year 2013. Hence, the University failed to provide the students following the courses, with quality courses.</p>	<p>National Diploma in Technical & Vocational Education:-</p> <p>Discussions were conducted between University of Vocational Technology & Tertiary & Vocational Education Commission regarding the accreditation of this diploma; It has been accredited to NVQ 5 by the Tertiary & Vocational Education Commission. Accordingly, the course has been commenced and conducts; the university awarded Diploma certificates for the students who have successfully completed the course.</p> <p>TVEC conduct evaluations on these days in order to award NVQ 5 certificate which is issued by the TVEC. After successfully completing the evaluations, certificates for students will be issued by the TVEC.</p> <p>National Diploma in English: -</p> <p>This diploma course is not conducted by the university since 2013. B.Ed (ELT) degree course has been introduced.</p>
(iii)	<p>It was revealed in the examination conducted on the students who had passed the Diploma courses that , except for 3 courses, the pass rate for other courses remained as low as 7 percent – 45 percent . There had been</p>	<p>Some students who are following this diploma course, failed the first attempt examination, due to the reasons such as fail whole examination due to fail of one subject, did not submit assessments</p>

<p>long delays in conducting repeat examinations for the students failed in those courses, and it was observed that the failure in conducting the courses continuously had caused this situation.</p>	<p>continuously, did not submit training report of the industrial training etc.</p> <p>Most of the students from them passed the final examination at the repeat examination and have been received diploma certificates at the Diploma Awarding Ceremony 2016.</p> <p>Details are as follows.</p> <table border="1" data-bbox="1126 464 1924 1023"> <thead> <tr> <th>Diploma</th> <th>Commenced Date</th> <th>No. of students sat for the exam</th> <th>No. of students passed the exam</th> <th>Passed students as percentage</th> </tr> </thead> <tbody> <tr> <td>NDTPT</td> <td>2013.02.02</td> <td>26</td> <td>12</td> <td>46%</td> </tr> <tr> <td>NDPPT</td> <td>2013.02.02</td> <td>28</td> <td>17</td> <td>61%</td> </tr> <tr> <td>NDQS – 2013-2015</td> <td>2013.03.03</td> <td>35</td> <td>29</td> <td>83%</td> </tr> <tr> <td>2014-2016</td> <td>2014.05.03</td> <td>41</td> <td>22</td> <td>54%</td> </tr> </tbody> </table> <p>The repeat exam relevant to this diploma conducted in 2016 and all students who requested have sat for the exam. No any request from students thereafter and decided to conduct one repeat exam for students who have not completed diploma yet. In present, this diploma is not conducted at the university.</p>	Diploma	Commenced Date	No. of students sat for the exam	No. of students passed the exam	Passed students as percentage	NDTPT	2013.02.02	26	12	46%	NDPPT	2013.02.02	28	17	61%	NDQS – 2013-2015	2013.03.03	35	29	83%	2014-2016	2014.05.03	41	22	54%
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(අනු)	Implementation of the Skills Sector Development Programme	
	<p>A sum of Rs. 254.2 million had been allocated in order to execute 10 activities in accordance with the Action Plan provided with the University for the year 2016 under the Skills Sector Development Programme being implemented for the betterment of vocational training, and a sum of Rs. 157.4 million had been spent by the University for the execution of 08 activities thereof. The following matters were observed in the audit examination conducted in the connection.</p>	
(i)	<p>Although a sum of Rs. 01 million had been provisioned in the year under review for establishing private and PPP university colleges to offer demand-driven NVQ level training programmes, the relevant activities had not been executed.</p>	<p>This task has been included to the Action Plan of the Skills Sector Development Programme without the agreement of University of Vocational Technology. PPP Colleges are not the institutes which are established under the Act of University of Vocational technology. This University cannot expense money for the institutes which are not legally connected with the University.</p>
(ii)	<p>Although a sum of Rs. 17 million had been allocated for 17 officers in the staff of the University of Vocational Technology including the staff of the University Colleges in order to obtain post graduate qualifications, no financial assistance had been provided for any officer in the year under review to obtain post graduate qualifications; instead, a sum of Rs. 10.7million had been spent from those funds on 05 officers for whom provisions had been granted in the preceding year.</p>	<p>Applications were called from Staff of the University and University Colleges for post graduate scholarships. All applicants who applied with the registration at a recognized university received the opportunity and required money was expended. There exists a shortage of lecturers at the University who qualified to apply for the postgraduate degrees.</p> <p>Since actual course fee is higher than estimated course fee, It had been expended more than estimated for give postgraduate opportunity for these 5 students. It is a long term investment done for the human resource development of this University. It is not fair to consider the investment made to develop the academic staff of a university only in the value of money.</p>
(iii)	<p>Although a sum of Rs. 06 million had been allocated in the year under review for facilitating NVQ 5 for TVET Trainer, a sum of Rs.4.94 million</p>	<p>In December 2015 238 trainees and, in November 2016 152 trainees have been recruited for the above mentioned training.</p>

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	therefrom had been spent on 238 trainees enrolled in the year 2015. No trainees had been enrolled in the year 2016.	
(iv)	Of the sum amounting of Rs. 01 million provisioned to develop curricula with industry inputs and guidance from reputed Universities, only the degree course on hotel management had been developed by spending a sum of Rs. 0.39 million.	Since the Canada Global University Service has been funded for the Hotel Management, the expenditure for this was minimized. Preparation of the basic syllabus for the Postgraduate degree in Education Management has been done by Department of Education & Training Technology of Faculty of Training Technology with the collaboration of an advisor of University of “Kaiserslautern”, Germany. For this, instructions from Germany has been received free of charge. The university has been expended only for meals and catering. Thus money has been expended less than estimated money.
(v)	Of the sum of amounting to Rs. 5.5 million provisioned for establishing a mechanism to monitor academic and administrative quality in University Colleges, a sum of Rs. 5.496 million had been spent on a Video Conference System for the University. Nevertheless, the expected objective could not be achieved as such systems had not been installed at the colleges functioning under the purview of the University. The sum of Rs. 20 million provisioned for the Video Conference Systems of the Ministry and the Colleges, Had not been utilized.	A video Conference System was purchased by the University to conduct discussions and conferences with foreign Universities and Institutions. It was also decided to implement it has a pilot project. Therefore, it was decided to use the allocated funds for other necessary projects. On the success of this project, it has been decided to award a video conference system to the Jaffna University.
4.2	<u>Management Activities</u>	
	The approval of the Department of Management Services required to be effective for the Establishments Code formulated in the year 2015 for the University ,had not been obtained even by the end of the year under review.	
4.3	<u>Operating Activities</u>	
(a)	<u>Appointment of Visiting Lecturers for the Degree Courses</u>	
(i)	Forigen scholarships had been granted simultaneously to 10 underqualified officers absorbed into the academic staff of the University of Vocational Technology ,in respect of post graduate studies over a period of 1 year 09	The Staff of the National Institute of Technical Education, Sri Lanka was absorbed into the University with the commenced of this

	<p>months and 22 days since 09 August 2010. Accordingly, in view of proceeding with the academic activities of the University during the period, the University had to incur additional costs amounting to Rs. 2,799,119 and Rs. 5,210,428 in the years 2011 and 2012 respectively on the visiting lecturers.</p>	<p>University. These Academic Staff are not qualified to the level of academic staff of a university. It is essential that the academic staff of a university be experienced in a foreign university. Rather than expending money for Visiting Lecturers, actions have been taken considering the benefit will be received through human resource development as a capital investment.</p> <p>Approval has been received for these Training programmes with the recommendation of Leave and Awards Committee. Expenses for relevant foreign training has been spent by Technical Education Development Project (TEDP) Initially, any university is given priority for improving the qualifications of the academic staff. It will improve the standards of the university courses.</p>
(ii)	<p>Although promotions had been granted for 17 persons in respect of the post of lecturer (probationary) in the year 2013, the expenditure on the visiting lecturers in the year had been as high as Rs.8,043,300 which is an increase of 54 percent when compared to that of the preceding year amounting to Rs. 5,210,428.</p>	<p>Only weekend courses were commenced in 2010 and only weekday courses were commenced in 2012 at this University.</p> <p>Since 2013, both weekday courses and weekend courses were commenced and introduced new degree courses also. Accordingly, the University Staff had to teach for 3 batches in 2013 as the university started Academic courses since 2010. Since number of Academic Staff were insufficient It was essential to obtain the service of professionals in the field, thus service of the Visiting lecturers was obtained.</p> <p>As mentioned in this Audit Query, Seventeen (17) members who recruited for the post of Lecturer (Probationary) were worked at the University as Teaching Assistant of the Academic Staff. Therefore, their designations have been changed, but number of lecturers has not been changed.</p>

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(iii)	The contribution of the visiting lecturers in the year under review had been 55 percent of the total lecture hours recommended for each degree course. The University had incurred a sum of Rs. 12,266,578 in the year by way of payments on the visiting lecturers, indicating an increase of Rs. 6,874,366 as compared to the year 2015. Accordingly, the contribution of the academic staff of the University to the courses conducted by the University, had remained low.	Since there is not sufficient Academic Staff for teaching activities of the existing degree programmes of the University, shortage is covered by obtaining the service of experts in the field with skills & experience.
(b)	Action should have been taken to establish ethics for the academic staff in the University in terms of the Circular, No .UGC/AC/QA/Gen of the University Grants Commission dated 07 May 2015 under the title 'Ethics and Academic Accountability for Academic Staff in the Sri Lankan University System'. However, due to failure in doing so ,the opportunity to obtain an even efficient and productive contribution from the staff had been deprived of.	Actions have been taken accordingly.
(අ)	<u>Payment of Research Allowances</u>	
(i)	In terms of Section 4 (ii) of the Department of Management Services Circular, No. 02/2014, dated 11 February 2014, an interim report should be furnished to the Committee within a period of 06 months from the date of commencement of the research by providing details of the progress of the research report. However, the officers had not furnished reports in such a manner.	At present, actions are taken according to this circular.
(ii)	An officer had been paid a sum of Rs. 469,523 during the period March 2015 to September 2016 by way of research allowance for conducting researches. But, even by 27 August 2017, the final research report had not been furnished in terms of Section 4 (II) of the said Circular. However, this officer had resigned from the University service on 13 September 2016.	The former Vice Chancellor has focused on this research. The duration of the research is two years. Before leaving for the relevant two year period, he left the university service.
4.4	<u>Idle and Under Utilized Assets</u>	
	The official residence of the Director General belonging to the University remained idle without being used from November 2012 up to the end of the year under review.	This Official Residence is being renovated. She will move to the Official Residence after the renovation is completed.

4.5	<u>Contract Process</u>	
	<p>Approval had been granted to provide a sum of Rs.17.9 million initially in the year 2011 whilst the balance will be provided annually through estimated provisions up to 3 years from the year 2012 for the Learning Resource Development Centre proposed to be built at a cost of Rs. 359.9 million including a sum of Rs. 150 million for equipment under the objectives of increasing the number of students enrolled for the University of Vocational Technology, enhancing the capacity of the institution, maintaining the learning environment and conducting post graduate courses. It had been informed through the Cabinet Decision, No. 403/11/2152/539/017-1 that the construction of the building complex should be done by managing the funds in a manner not exceeding the provisions. By the end of the year 2016, a sum of Rs. 206.5 million had been spent on the constructions through, approval of the Cabinet had not been granted for the expense on the additional works of the building complex that had exceeded the approved provision by a sum of Rs. 75 million. As such, the construction works had not progressed in the year 2016. Nevertheless, it was observed in audit that the project had been delayed due to failure in taking action efficiently without proper planning.</p>	<p>The required plan for this had been sent for the approval, but obtaining Cabinet approval was postponed due to the reasons such as change of the honorable minister, change of the Secretary to the ministry. But all the classrooms exist there were used for lectures, only the studio complex had not been able to complete. All necessary arrangements were made to complete all during 2017.</p>
4.6	<u>Staff Administration</u>	
(a)	<p>When absorbing the staff into the University of Vocational Technology DMS/E4/47/2/280/1 of the Additional Director General of the Department of Management Studies, dated 27 July 2009, ten members of the academic staff had been absorbed in a manner personal to holder basis of post although they had not met the minimum requirements necessary for the post of accordance with the approved Scheme of Recruitment ,by approval of the Department of Management Services had not been obtained in that connection. Furthermore, the qualifications of 05 the said lecturers had not been verified through the relevant Universities.</p>	<p>As a decision had been taken by the management of the university at that time, eight (8) members had been absorbed to the Academic Staff in a manner personal to holder basis.</p> <p>The relevant duties are carried out through the Administration Division. Verification of the certificates of the newly recruited is being done, but handling personal files is carried out by a single management assistant and unable to verify the certificates of absorbed staff members due to the duty abundance. Actions have</p>

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		been taken to complete that task in due course.
(b)	A lecturer placed in the post of senior teaching assistant in a manner personal to holder basis, had left for Thailand to follow a postgraduate course having received a foreign scholarship under the Technical Education Development Project, but failed to complete the degree within the specified duration. However, no action whatsoever had been taken by the University to recover the sum of Rs. 3,876,544 spent on that scholarship along with additional academic expenses amounting to Thai Baht 154,503.43 (Rs. 34,170).	The relevant officer should have to complete the postgraduate degree on 01 st June 2012, but he came back to Sri Lanka on December 2011 due to medical reasons. He had been postponed his Academic term by providing medical certificates and he had reported to the university service since 2012.12.31. The postgraduate degree had been completed December 2017 and certified copy of the relevant had been submitted to the University of Vocational Technology.
(c)	Although qualifications had not been met in accordance with the Scheme of Recruitment, and without verifying the qualifications through the relevant Universities, a teaching assistant had been appointed to the post of lecturer (probationary) in the information technology division with effect from 01 September 2013.	This officer has been awarded Postgraduate degree in Information Technology on 01.01.2012 and has been worked as an Assistant Lecturer in the National Industrial Education Institute which is the prior institute of University of Vocational Technology with effective from 2018 .04.07. Since this officer had been completed required qualification, she was recruited to the post of Lecturer (Probationary) at the interview held on August 2013. Accordingly, she has been completed required qualifications as the recruitment procedure. Verification of certificates from the relevant universities has not been done in 2013, however relevant verifications has been done at now.
(d)	Actions had not been taken to verify the validity of the degree and the results of a lecturer who had completed the postgraduate degree of 2 years in a University in India, through the University.	When recruiting this officer for the post of lecturer (probationary), the 1 st degree has obtained from the University of Kelaniya (with class) has been considered only. Thus her relevant postgraduate degree has not been considered. Verification of certificates from relevant universities will be done in the future.
(e)	When appointments and promotions were made with respect to the posts belonging to the academic category in terms of Section 5.4 (i) of the	The attorney general advice regarding the relevant post has been

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	approved Scheme of Recruitment of the University, 11 audit reports had been issued in the year relating to 02 areas audited out of the 14 areas expected to have been covered in accordance with the audit plan prepared for the year under review with respect to that scheme, but 05 reports therefrom had been issued on the decision of personal salaries.	obtained and has taken steps for do corrections.
(f)	According to Section 5.4.1 of the Scheme of Recruitment for the post of assistant bursar, appointments should be made from external applicants for 60 percent of the existing vacancies. Nevertheless, internal officers had been appointed for 3 posts that had reminded vacant in the approved cadre.	<p>There are 3 positions for the post of Assistant Bursar of the university approved cadre. Two posts from that were given to the two qualified officers while absorbing officers of the National Industrial Education Institute to the University on 2009.10.12.</p> <p>Applications were called for the qualified internal officers via an advertisement, due to requirement of filling the vacant Assistant Bursar position with the rising of university duties. Two applicants were applied for the post of Assistant Bursar here. A written examination was conducted for the applicants as the Scheme of Recruitment and the officer who had been obtained the required minimum marks was called for the interview. As the performance at the interview he was recruited for the post.</p> <p>Hereby informed that all recruitments will be done according to the approved Scheme of Recruitment in the future.</p>
(g)	Appointment of Director(Admission, Accreditation and Quality Assurance)	
(i)	According to the Section 16(I) of the University of Vocational Technology Act, No 31 of 2008, The Director, Admission, Accreditation, and Quality Assurance of the University shall be appointed by the Board upon recommendation of a Selection Committee, and shall function as a full-time Officer of the University. However, through the Letter, No. UNIVOTEC/AC/SAL/112, dated 28 August 2014, a senior lecturer of grade II had been appointed to the post of director of the University for a period of 3 years on personal to holder basis in addition to his current position with effect from 01 September 2014. Furthermore, approval of the Department of Management Services had not been obtained on the Scheme of Recruitment relating to the said post even by the end of the year 2016.	<p>Applications were called via an internal advertisement published on April 2014 for recruit qualified internal officer for this post. For this post Senior Lecturer (Grade II) , Mr S.A Liyanage has been applied only. The relevant examination board has been recommended for that post by providing 72 marks at the interview held on 2014.07.05.</p> <p>Board of Governors Approval for that recommendation has been obtained at its 52nd meeting and Ministry approval has been obtained by the letter dated 2014.08.27. Accordingly, the officer was recruited for the post for 3 year period effective from 1st September 2014.</p>

(ii)	<p>According to Section 13.1 (a) of chapter II of the Establishments Code of the Democratic Socialist Republic of Sri Lanka, every acting appointment should be made with the approval of the cabinet when it becomes essential for a public officer to perform the full duties of an additional post or of the duties of more than one post. On the contrary, one officer had been assigned to perform duties of two full time posts of lecturer, and director. As such, in addition to the salaries and allowances for the post of lecturer, vehicle and fuel allowance, peculiar to that post, had also been paid since September 2014. The sum paid in such a manner up to April, 2017, the date of audit, totaled Rs. 942,180.</p>	<p>All details relevant to the recruitment has been forwarded to the ministry and ministry approval for the relevant recruitment has been obtained via a letter dated 2014.08.27. Recruiting Academic staff of the University for the posts such as Head of the Department, Dean, Director, Warden for the period of 3 years is the tradition. These posts were carried while holding relevant academic staff membership also.</p> <p>Since this post was established by the university of Vocational technology Act, No 31 of 2008, vehicles and fuel allowance owned to the post of director are allowed for this post. Accordingly, relevant allowances have been paid for him.</p>
(h)	<u>Appointment of an Acting Director to the University College of Ratmalana</u>	
(i)	<p>According to the Sections 13..1.2 and 13.4 of Chapter II of the Establishments Code, when an officer is recommended for an acting appointment, the officer should be qualified in all respects for appointment to the post in terms of the approved Scheme of Recruitment. However , a lecturer appointed to the post of lecturer , grade II on the personal to holder basis , had been appointed to the post of acting director of the College with effect from 15 July 2016 although he had not qualified enough for the post of director. The amount paid by the College as acing salary and fuel allowance, totaled Rs. 179,100.</p>	<p>Since this officer already works as a Senior lecturer in University of Vocational Technology , as the requirment this post was offered to this officer on 2016.07.15.</p> <p>He had been held this post till 2017.01.31 only.</p>
(ii)	<p>Section 9.3.1 (vi) of Public Enterprises Circular, No. PED/12, dated 02 June 2003, states that an acting appointment should not be made for an unspecified period, but such appointments had been made for unspecified periods in accordance with the Letter of Appointment, no. UVT/Admin/SAL/111, dated 14 July 2016.</p>	<p>This recruitment was done under the approval of the Board of Governors, considering as an urgent duty should essential to be done with the aim of normalizing a huge problematic conditions occurred between students, staff and Board of Management of the University College of Ratmalana in mid of the 2016.</p> <p>After solving all problematic conditions within 3 months, the relevant officer has been informed to resign from the aforesaid post, however</p>

		<p>he had been deployed on service for another 6 months and 15 days period due to the inability of the university to recruit an appropriate officer.</p> <p>Relevant sectors were made awareness for take actions according to the indicated administration provisions and personally take actions also for that.</p>
5	<u>Accountability and Good Governance</u>	
5.1	<u>Internal Audit</u>	
	An adequate staff had not been attached to the Internal Audit Unit of the University, whereas only two officers of the posts, internal auditor and clerk had been attached. The following matters are observed in that connection.	
(a)	Failing to consider the Letter, No. DMA/ADM/2011/1-26 of the Director General of the Management Audit Department , dated 23 December 2011, and the Financial Regulation , 133 (2) (a) (i) , the internal audit had not been planned covering the areas such as, achieving the targets of the Colleges and the University , performance , and evaluation of internal control of the accounting, financial and administrative divisions. Out of the 14 areas expected to have been covered in accordance with the audit plan prepared for the year under review, 11 audit reports had been issued in the year relating to 02 areas audited. However, 05 reports there from had been issued on the decision of personal salaries.	Preparing Internal Audit Plan and carrying out internal audit duties within the year with the approval of Management committees and the Board of Governors is done. The internal Audit Division is carried out duties such as Auditing capital payment process before doing payments, Solving problems have to faced regarding salaries and auditing before doing payments, Preparing documentry reports presented to the committee of General Business, Answering for the audit queries which are received from Audit Department time to time. Since corrections are done for the observed errors ,while auditing before making payments, the number of presenting audit queries are decreased.
(b)	Although this Division had been assigned with the responsibility of conducting internal audits of 06 University Colleges established under the purview of the University of Vocational Technology, no audit had continuously been carried out on the University Colleges, and only the University College in Anuradhapura had been audited thereby issuing a report in the year under review.	This University also has only one Assistant Internal Auditor. The approval for a Senior Assistant Internal Auditor is requested from the Department of management Services since 2014, but not received yet. Only one university college was audited in 2016 with the contribution of limited human resources of the Internal Audit

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		<p>Division.</p> <p>Internal Audit duties of the university colleges are carried out by an Internal Auditor recruited on contract basis in present.</p>
5.2	<u>Tabling of Annual Reports</u>	
	<p>In terms of Section 6.5.3 of the Public Enterprises Circular, No. PED/12, dated 02 June 2003, the annual report including the annual final accounts prepared in three languages, should be tabled in Parliament within a period of 150 days from the close of the financial year together with the audit report. However, the annual report of the University for the Accounting Year 2015 had not been tabled in parliament.</p>	<p>Annual Report 2015 – Forwarded for the approval of the Ministry of Skills Development and Vocational Training on 2018.02.14 and will be forward to the parliament as soon as receive.</p>